

**CATSKILL CENTRAL SCHOOL DISTRICT**

Catskill, New York

**Regular Meeting**

**Board of Education Minutes**

**April 19, 2016**

CHS Library

**7:00 P.M.**

**BOARD MEMBERS PRESENT:** W. Fiske, T. Darling, A. Jones, C. Kirch, S. Kubicek, K. Lyles, R. Osswald, J. Nearey, J. Shah

**BOARD MEMBERS ABSENT:**

**OTHERS IN ATTENDANCE:** A. Barkman, P. McDougall

**(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call to Order

**A.1** The meeting is called to order by District Clerk McDougall at 7:07pm, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

**(B) VISITOR RECOGNITION ON AGENDA ITEMS – N/A**

Visitor Recognition  
on Agenda items

**(C) SUPERINTENDENT’S REPORT**

- *Kelly Konsul, Katie Shaw spoke on student community service policy.*
- *Annemarie Barkman gave presentation final presentation on budget.*

Superintendent’s  
Report

**(D) BOARD REPORT**

*The Interim Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: G-H10*

Board Report

**A MOTION (Fiske/Osswald) to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**(G) APPROVAL OF MINUTES**

The Board of Education hereby approves the 3/23/16 and 4/13/16 Board of Education meeting minutes.

Approval of Minutes

**(H) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL**

**H.1 Resignations**

Resignations

**H.1.a Resignation of Kristy Hommel, Teacher, CES**

The Board of Education hereby accepts the resignation of **Kristy Hommel**, Teacher, CES, effective April 1<sup>st</sup>, 2016, for personal reasons.

Kristy Hommel

**H.2 Leave of Absence**

Leave of Absence

**H.2.a Leave of Absence, Rosemarie Norman, Senior Clerk Typist**

The Board of Education hereby approves a leave of absence for **Rosemarie Norman**,

Rosemarie Norman

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Senior Clerk Typist, effective April 8, 2016 to April 22, 2016.

**H.2.b FMLA Leave of Absence extension, Sharon Tedford, Teacher**

The Board of Education hereby approves an FMLA leave of absence extension for **Sharon Tedford**, Teacher, effective March 29, 2016 to April 8, 2016.

Sharon Tedford

**H.2.c FMLA Leave of Absence, Heather Zacchio, Social Worker**

The Board of Education hereby approves an FMLA leave of absence for **Heather Zacchio**, Social Worker, effective September 6, 2016 to September 21, 2016.

Heather Zacchio

**H.2.d FMLA Leave of Absence, William Hoffman, Custodian**

The Board of Education hereby approves an FMLA leave of absence for **William Hoffman**, Custodian, effective April 12, 2016 to June 7, 2016.

William Hoffman

**H.2.e FMLA Leave of Absence, Bonnie Garden, School Nurse**

The Board of Education hereby approves an FMLA leave of absence for **Bonnie Garden**, School Nurse, effective April 6, 2016 to May 27, 2016.

Bonnie Garden

**H.3 Appointments**

Appointments

**H.3.a. Appointments of Extra-Curricular Coaches 2015-2016**

Upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following Coaches for the 2015-2016 school year and be paid the stipend amount as stated below.

Nichole Paolino

ADVISOR	ACTIVITY	STIPEND
Nichole Paolino	Girls Var Softball Asst. Coach	504

**H.3.b Appointment of the Election Book Inspectors, Electronic Voting Machine Inspectors, Chairperson of the Annual Meeting, Chief Inspector of Election, and Electronic Voting Machine Custodians for the 2016-2017 Annual District Meeting and School District Budget Vote.**

**BE IT RESOLVED**, that the following Election Book Inspectors for the Annual District Meeting and School District Budget Vote of qualified voters of this school to be held on May 17, 2016, be appointed as follows, and be paid a rate of \$9.00 per hour:

Rebecca Shields

Sue Moon

Eunice Lackie

Margaret Kreitner

- **Rebecca Shields**
- **Sue Moon**
- **Eunice Lackie**
- **Margaret Kreitner**

**BE IT FURTHER RESOLVED**, that the following Certified Electronic Voting Machine Inspector for the Annual District Meeting and School District Budget Vote of qualified voters of this school to be held on May 17, 2016, be appointed as follows, and be paid a rate of \$9.00 per hour:

Marie Bitter

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- **Marie Bitter**

**BE IT FURTHER RESOLVED**, that the Meeting Chairperson and Chief Inspector of Election for the Annual District Meeting and School District Budget Vote of qualified voters of this school to be held on May 17, 2016 be appointed as follows, and be paid a rate of \$10.00 per hour:

Martha Bartley

- **Martha Bartley**

**BE IT FURTHER RESOLVED**, that the Electronic Voting Machine Custodian for the Annual District Meeting and School District Budget Vote of qualified voters of this school to be held on May 17, 2016, be appointed as follows, and be paid a rate of \$185.00 per machine:

Joe Kozloski

- **Joe Kozloski**

**H.3.c Appointment of Elementary Summer School Principal**

Upon the recommendation of the Superintendent, the Board of Education hereby approves **John Rivers** as Elementary Summer School Principal, to be paid a stipend of \$2,500. Effective July 5, 2016 to August 18, 2016.

John Rivers

**H.3.d Appointment of Secondary Summer School Principal**

Upon the recommendation of the Superintendent, the Board of Education hereby approves **Kerry Overbaugh** as Secondary Summer School Principal, to be paid a stipend of \$5,500. Effective July 5, 2016 to August 18, 2016.

Kerry Overbaugh

**H.3.e Resolution to Appoint Interim Superintendent**

**BE IT RESOLVED**, the Board of Education of the Catskill Central School District hereby appoints Annemarie Barkman as Interim Superintendent effective July 1, 2016.

Annemarie Barkman

**BE IT ALSO RESOLVED**, The Board approves the agreement between the District and Ms. Barkman dated April 15, 2016 and authorizes the Board President to execute said agreement, subject to receipt of a waiver under Section 211 of the New York State Retirement and Social Security Law ("RSSL").

**H.4. Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities**

CSE/CPSE

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in the 2015-2016 school year.

*Resolved: That the recommendations of the CSE/CPSE meetings of 3/18/16, 3/16/16, 3/31/16, 2/26/16, 3/18/16, 3/29/16, 3/17/16, , student's #'s: 031000563, 31002802, 31002936, 31002371, 31003506, 001001738, 001001741, 31002718, are approved.*

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**H.5 Acceptance of the Claims Audit Reports**

**BE IT RESOLVED**, the Board of Education hereby accepts the 3/18/16, and 3/23/16 Claims Audit Reports, as submitted by the Claims Auditor.

Claims Audit Report

**H.6 Approval of Budget Transfers**

Upon the recommendation of the Interim Business Official, the Board hereby approves the budget transfers as submitted by the Interim Treasurer.

Budget Transfers

**H.7 Declaration of Obsolete/Surplus Books and Equipment**

**WHEREAS**, the District owns books and equipment, which are no longer useful or necessary for school District purposes, and is of no value to the School District, as indicated on the (list attached) and made a part of this resolution,

Obsolete/Surplus

**THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares such books and equipment to be Surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

**H.8 Approval of Cross Contract**

**BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves a cross contract with the Taconic Hills Central School District for the placement of one student in a Special Education class in the Catskill Central School District for the 2015-2016 school year at a projected annual tuition rate of \$27,644.00.

Taconic Hills Cross Contract

**H.9 Acceptance of Donation from the Waterford Institute**

**BE IT RESOLVED**, the Board of Education hereby approves the donation of one iPad Air from the Waterford Institute to the Catskill Central School District for use district-wide.

Donation from the Waterford Institute

**H.10 Amendment of Stipend**

**BE IT RESOLVED**, the Board of Education hereby amends the stipend amount approved for **Debra Zwoboda** as TASC Program Coordinator for the 2015-2016 school year, effective September 1, 2015 through July 31, 2016, at the July 1, 2015 Board of Education meeting, from \$1,200 to \$2,200 as stated in the approved TASC program grant.

Amendment of Stipend

**END OF CONSENT AGENDA**

**(I) BOARD ACTION/DISCUSSION ITEMS**

Board Action/Discussion Items

**I.1 Approval of Questar III BOCES 2016-2017 Tentative Administrative Budget**

**BE IT RESOLVED**, that the Board of Education hereby approves the Questar III BOCES 2016-2017 Tentative Administrative Budget in the amount of \$5,882,746.

BOCES Budget

April 19, 2016

CHS Library

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**A MOTION (Shah/Fiske) to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**I.2 Approval of Questar III Board Candidates**

**BE IT RESOLVED** that the Catskill Central School District Board of Education hereby casts its votes for the following candidates to fill four vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

- Mr. Edmund Brooks
- Mrs. Lynn Clum
- Mrs. Mary Marro-Giroux
- Mrs. Nadine Gazzola

BOCES Board  
Member Vote

**A MOTION (Kirch/Shah) to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**I.3 Approval of the Proposed 2016-2017 School District Budget**

**WHEREAS**, the Board of Education of the Central School District of the Catskill, New York, Greene County, desires to establish necessary appropriations for the operation of school district programs for the fiscal year 2016-2017, and

**WHEREAS**, the appropriations have been examined by the Board of Education in accordance to applicable regulations and Education Law, and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the proposed budget, of April 19, 2016, in the total amount of Thirty-Nine Million, Four Hundred Seventeen Thousand, One Hundred Fifty and 00/100 Dollars (**\$39,417,150**) as the Proposed School Budget for the fiscal year 2016-2017 for the presentation to the qualified voters of the school district on the date of Tuesday, May 17, 2016 and

2016-2017 School  
District Budget

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the following proposition be placed to the voter of the District on the ballot for Tuesday, May 17, 2016.

**Proposition No. 1- THE BUDGET**

Shall the Board of Education of the Catskill Central School District, Greene County, New York, be authorized to expend the sums of money, which will be required for school district purposes for the 2016-2017 School year, in the total amount of \$39,417,150 (The Budget), and to levy \$17,571,236 (.20%) against the taxable real property in the School District.

April 19, 2016

CHS Library

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**A MOTION (Kubicek/Kirch) to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**I.4 Property Tax Report Card**

**WHEREAS**, the Board of Education of the Central School District of Catskill, New York, Greene County, desires to adopt the **Property Tax Report Card** to accompany the annual school district budget for the fiscal year 2016-2017, and

**WHEREAS**, the property tax report card required by Sections 1608(7), 1716(7) and 2601-a (3) of the Education Law is as follows:

	<b>Budgeted, 2015-2016</b>	<b>Proposed Budget, 2016-2017</b>	<b>Percent Change</b>
Total Budgeted Amount	\$ 40,102,047	\$ 39,417,150	-1.71%
Proposed Tax Levy to Support the Total Budgeted Amount	\$ 17,535,598	\$ 17,571,236	0.20%
Tax Levy to Support Library Debt (if Applicable)	\$ -	\$ -	
Tax Levy for Non-Excludable Propositions (if Applicable)	\$ -	\$ -	
Total Tax Cap Reserve Amount Used to Reduce Current Year Levy (if Applicable)	\$ -	\$ -	
Total, Proposed School Year Tax Levy	\$ 17,535,598	\$ 17,571,236	0.20%
Permissible Exclusions to the School Tax Levy Limit	\$ -	\$ -	
School Tax Levy Limit, Excluding Levy for Permissible Exclusions	\$ 17,535,598	\$ 17,571,237	
Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions & Levy for Library Debt, Plus Prior Year Tax Cap Reserve	\$ 17,535,598	\$ 17,571,236	0.20%
Difference	\$ -	\$ 1	0.00%
Public School Enrollment	1,615	\$ 1,650	2.17%
Consumer Price Index (CPI)			0.12%
	<b>Actual, 2015-2016</b>	<b>Estimated, 2016-2017</b>	
Adjusted Restricted Fund Balance	\$ 3,675,229	\$ 3,700,000	
Assigned Appropriated Fund Balance	\$ 1,124,653	\$ 88,000	
Adjusted Unrestricted Fund Balance	\$ 3,238,836	\$ 3,000,000	
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	8.08%	7.61%	

Property Tax Report Card

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the **Property Tax Report Card** as of this day, Tuesday, April 19, 2016.

April 19, 2016

CHS Library

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**BE IT FURTHER RESOLVED**, that the school district circulate the Property Tax Report Card according to the statues of the Educational Law stated above.

**A MOTION** (Shah/Darling) **to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**I.5 Appointment of School Business Official**

**BE IT RESOLVED**, the Board of Education hereby appoints Stephen Miskell as School Business Official for the District, on a contract basis, effective on or about June 10, 2016, and authorizes the Board President to execute a School Business Official Contract with Mr. Miskell.

Stephen Miskell

**A MOTION** (Shah/Fiske) **to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

**(J) COMMITTEE AND OTHER REPORTS**

- *Policy committee 4/20/16.*
- *Audit & Finance met 4/19/16 regarding the internal audit.*

Committee and Other Reports

**(K) FUTURE BOARD MEETINGS**

1. May 4, 2016 – CHS Auditorium – 6:00 PM – Public Hearing on Budget
2. May 17, 2016 – Tuesday – CHS Gymnasium – 1:00 PM – 9:00 PM – **Board Member and Budget VOTE**
3. May 18, 2016 – CHS Library – 7:00 PM – **Regular Business**
4. June 8, 2016 – CHS Library – 7:00 PM – Workshop

Future Board Meetings

**(L) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS** (*prior to executive session*)

Visitor Recognition on School Related Non-Agenda Items

**(M) EXECUTIVE SESSION**

*Matters made exempt by federal or state law – FERPA.*

**A MOTION** (Fiske/Nearey) **to go into Executive Session at 7:49pm.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

Executive Session

**(N) RETURN TO PUBLIC SESSION**

**A MOTION** (Osswald/Fiske) **to return to Public Session at 8:58pm.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

April 19, 2016

CHS Library

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(O) ADJOURNMENT

Adjournment

**A MOTION (Osswald/Darling) to adjourn at 8:58pm.  
Results: Aye 7 Nay 0 Abstain 0 Absent 2. Motion carried.**

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**District Clerk**