

CATSKILL CENTRAL SCHOOL DISTRICT

Catskill, New York

Regular Meeting

Board of Education Minutes

April 21, 2015

CHS Library

7:00 P.M.

BOARD MEMBERS PRESENT: W. Fiske, T. Darling, C. Parish, A. Jones(left @ 8:54pm), C. Kirch, S. Kubicek, R. Osswald

BOARD MEMBERS ABSENT: L. Warner (arrived @7:10pm), K. Lyles (arrived @ 7:33pm),

OTHERS IN ATTENDANCE: K. Farrell, P. McDougall,

(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE

A.1 The meeting is called to order by Board President Jones at 7:06pm, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

Call to Order

(B) EXECUTIVE SESSION

The employment history of a particular person, matter leading to the appointment of a particular person.

A MOTION (Osswald/Parish) **to go into Executive Session at 7:07pm.**

Results: Aye 7 Nay 0 Abstain 0 Absent 2 (Warner, Lyles). **Motion carried.**

Executive Session

(C) RETURN TO PUBLIC SESSION

A MOTION (Fiske/Parish) **to return to Public Session at 7:41pm.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. **Motion carried.**

(D) VISITOR RECOGNITION ON AGENDA ITEMS

- *Jim Maccaline spoke on budget & school calendar.*

Visitor Recognition
on Agenda Items

(E) SUPERINTENDENT'S REPORT

- *Barb Erceg and Student Council fundraising for Friends of the Feathered and Furry.*
- *Greene County Supts. & Food Services met regarding bussing & menus, Special Education.*
- *Focus Status released for District on 4/20/15: District will maintain focus status for the 2015-16 school year, based on the 2013-14 school year results.*
- *Robyn Bhend presented final budget information for 2015-16.*

Superintendent's
Report

(F) BOARD REPORT

The Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: G1-G12

Board Report

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**A MOTION (Osswald/Kubicek) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

(G) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL

G.1 Resignations

G.1.a Resignation of Cheryl Cinatti, Advisor-NHS

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of **Cheryl Cinatti**, as Advisor for NHS, effective March 20, 2015, for personal reasons.

G.2 Leave of Absence

G.2.a FMLA Leave of Absence Extension, Elizabeth Vermilyea, Teacher

Upon the recommendation of the Superintendent, the Board of Education hereby approves an FMLA leave of absence extension for **Elizabeth Vermilyea**, Teacher, from May 5, 2015 to May 18, 2015.

G.3. Appointments

G.3.a Appointment of Elementary Summer School Principal

Upon the recommendation of the Superintendent, the Board of Education hereby approves **Mary Alice Hipwell** as Elementary Summer School Principal, to be paid a stipend of \$2,500. Effective July 6, 2015 to August 13, 2015.

G.3.b Appointment of Secondary Summer School Principal

Upon the recommendation of the Superintendent, the Board of Education hereby approves **Cheryl Rabinowitz** as Secondary Summer School Principal, to be paid a stipend of \$5,500. Effective July 6, 2015 to August 13, 2015.

G.3.c Appointments of Extra-Curricular Advisor for 2014-2015

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following Advisosr for the 2014-2015 school year and be paid the stipend amount as stated below.

ADVISOR	ACTIVITY	STIPEND
Beth Daly	Junior National Honor Society	\$1051
Lindsay Knott	National Honor Society	\$1051/2 (\$525.50 ea)

G.3.d Appointment of Joseph Vela, 2nd Shift Cleaner

Upon the recommendation of the Superintendent the Board hereby approves the 6 month probationary appointment of **Joseph Vela**, to the position of 2nd Shift Cleaner, 8 hrs a day, effective April 1, 2015, and paid an annual salary of \$27,605 plus shift differential,

Personnel-
Instructional/Non-
Instructional

Resignations

Cheryl Cinatti

Leave of Absence

Elizabeth Vermilyea

Appointments

Mary Alice Hipwell

Cheryl Rabinowitz

Beth Daly

Lindsay Knott

Joseph Vela

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pro-rated (salary category F of the CSEA Agreement), pending clearance of fingerprint supported criminal history background check.

G.3.e Appointment of the Election Book Inspectors, Electronic Voting Machine Inspectors, Chairperson of the Annual Meeting, Chief Inspector of Election, and Electronic Voting Machine Custodians for the 2015-2016 Annual District Meeting and School District Budget Vote.

BE IT RESOLVED, that the following Election Book Inspectors for the Annual District Meeting of qualified voters of this school to be held on May 19, 2015, be appointed as follows and be paid a rate of \$9.00 per hour:

- **Rebecca Shields**
- **Sue Moon**
- **Eunice Lackie**
- **Margaret Kreitner**

Rebecca Shields

Sue Moon

Eunice Lackie

Margaret Kreitner

BE IT FURTHER RESOLVED, that the following list of names represents all Certified Electronic Voting Machine Inspectors that are eligible to work as Voting Machine Inspectors for the Annual District Meeting of qualified voters of this school to be held on May 19, 2015, as needed, and be paid a rate of \$9.00 per hour:

- **Marie Bitter**
- **Nina Sklansky**
- **Joan Young**
- **Donna Perrino**
- **Linda Valenchis**
- **Albert Gasparini**
- **Maxine Luvera**
- **Linda Overbaugh**
- **Kellie Darling**
- **Lynne Zubris**
- **Michele Guerin**
- **Marissa Vanderbeck**

Marie Bitter
Nina Sklansky
Joan Young
Donna Perrino
Linda Valenchis
Albert Gasparini
Maxine Luvera
Linda Overbaugh
Kellie Darling
Lynne Zubris
Michele Guerin
Marissa Vanderbeck

BE IT FURTHER RESOLVED, that the Meeting Chairperson and Chief Inspector of Election for the 2015-2016 Annual District Meeting and School District Budget Vote be appointed as follows and be paid a rate of \$10.00 per hour:

- **Martha Bartley**

Martha Bartley

BE IT FURTHER RESOLVED, that Electronic Voting Machine Custodians for the 2015-2016 Annual District Meeting and School District Budget Vote be appointed as follows:

- **Joe Kozloski**

Joe Kozloski

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• John Houghtaling

John Houghtaling

G.4 Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities.

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in the 2014-2015 and 2015-2016 school year.

CSE/CPSE

Resolved: That the recommendations of the CSE/CPSE meetings of 3/31/15, 4/14/15, 3/23/15, 3/25/15, 4/01/15, 2/23/15, 3/30/15, 3/19/15, 3/18/15, 3/27/15, 3/18/15, 2/24/15, 3/02/15, 2/25/15, 3/20/15, 3/05/15, student's #'s: 31002889, 31002997, 31002845, 31003083, 31002928, 31003179, 31003154, 31003131, 31003166, 31002960, 31002303, 31002385, 31002388, 31002464, 031000563, 31001567, 31002553, 31002196, 31002475, 31001750, 031000221, 031000461, 031000506, 31003212, 31003139, 001001520, 31002254, 31002184, 31003138, 001001679, 31001546, 31003092, 31001549, 031000410, 31002489, 31002474, 31002865, 31000090, 31002249, 31000909, 31003056, are approved.

G.5 Acceptance of Extra-Classroom Activities Accounts Update

BE IT RESOLVED, the Board of Education hereby accepts the Extra-Classroom Activities Accounts update through February 28, 2015 as submitted by the Extra-Classroom Activities Account Treasurer.

Extra-Classroom
Activities Accounts
Update

G.6 Clarke Scholarships

G.6.a Request for Clarke Scholarship Leave of Absence

BE IT RESOLVED, that the Board of Education hereby approves the following recommendation of the Clarke Scholarship executive committee: Leave of Absence for the Class of 2013 student #4599 for one semester during the 2015 spring semester.

Clarke Scholarships

G.6.b Request for Clarke Scholarship Discontinuation

BE IT RESOLVED, that the Board of Education hereby approves the following recommendation of the Clarke Scholarship executive committee: discontinuation of scholarship for the Class of 2011 student #3264.

G.7 Donations

Donations

G.7.a Acceptance of Donation from Castle Learning

BE IT RESOLVED, the Board of Education hereby approves the donation of a \$20 Amazon gift card from Castle Learning to the Catskill Central School District for Technology Supplies.

Castle Learning

G.8 Declaration of Obsolete/Surplus Books and Equipment

WHEREAS, the District owns books and equipment, which are no longer useful or necessary for school District purposes, and is of no value to the School District, as indicated on the (list attached) and made a part of this resolution,

Obsolete/Surplus

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THEREFORE, BE IT RESOLVED, that the Board hereby declares such books and equipment to be Surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

G.9 Approval of Foreign Exchange Student

BE IT RESOLVED, the Board of Education hereby approves the admission of one foreign exchange student from Germany (I.D.) for the 2015-16 school year and hereby waives the payment of tuition for such student during such period of time.

Approval of Foreign Exchange Student

G.10 Termination of Contract

BE IT RESOLVED, the Board of Education hereby terminates the agreement for Internal Auditing Services dated July 1, 2013 with Barrett, CPA and the Catskill Central School District, as allowed per section 14 of the agreement.

Termination of Contract with Barrett, CPA.

G.11 Internal Auditor Request for Proposal Award

BE IT RESOLVED, that in response to the Request for Proposal for Internal Auditing Services, the Catskill Central School District Board of Education hereby awards the Internal Auditing Services Contract to Sickler, Torchia, Allen, and Churchill, CPAs for the 2014-15, 2015-16, and 2016-17 school year.

Approval of Contract with Sickler, Torchia, Allen, and Churchill, CPA's.

G.12 Acceptance of Section 504 Accommodation Plan

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children and adults with a disabling condition that requires accommodation in 2014-15.

Recommendation: The Superintendent of Schools recommends that the Board of Education accept the recommendations for student's/employee's #'s: 31002150, 100109, 1002065, 254, 31000577, as presented by the Section 504 Accommodation Committee.

Section 504 Accommodation Plan

_____END OF CONSENT AGENDA_____

(H) BOARD ACTION/DISCUSSION ITEMS

Board Action/Discussion Items

H.1 Approval of Questar III BOCES 2015-2016 Tentative Administrative Budget

BE IT RESOLVED, that the Board of Education hereby approves the Questar III BOCES 2015-2016 Tentative Administrative Budget in the amount of \$5,835,872.

Approval of Questar III BOCES 2015-2016 Budget

A MOTION (Fiske/Kirch) to approve the recommendation as stated above.

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.2 Approval of Questar III Board Candidates

BE IT RESOLVED, that the Catskill Central School District Board of Education hereby casts its votes for the following candidates to fill three vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

Approval of Questar III Board Candidates

- Mrs. Carol Orvis

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- Mr. Paul Puccio
- Mr. Frank Zwack

**A MOTION (Parish/Fiske) to approve the recommendation as stated above.
 Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.3 Approval of the Proposed 2015-2016 School District Budget

WHEREAS, the Board of Education of the Central School District of the Catskill, New York, Greene County, desires to establish necessary appropriations for the operation of school district programs for the fiscal year 2015-2016, and

WHEREAS, the appropriations have been examined by the Board of Education in accordance to applicable regulations and Education Law, and

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the proposed budget, of March 25, 2015, in the total amount of Forty Million-One Hundred Two Thousand-Forty Seven and 00/100 Dollars (\$40,102,047) as the Proposed School Budget for the fiscal year 2015-2016 for the presentation to the qualified voters of the school district on the date of Tuesday, May 19, 2015 and

Approval of the
 Proposed 2015-2016
 School District
 Budget

NOW THEREFORE BE IT FURTHER RESOLVED, that the following proposition be placed to the voter of the District on the ballot for Tuesday, May 19, 2015.

Proposition No. 1- THE BUDGET

Shall the Board of Education of the Catskill Central School District, Greene County, New York, be authorized to expend the sums of money, which will be required for school district purposes for the 2015-2016 School year, in the total amount of \$40,102,047 (The Budget), and to levy \$17,535,598 (1.94%) against the taxable real property in the School District.

**A MOTION (Fiske/Osswald) to approve the recommendation as stated above.
 Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.4 Property Tax Report Card

WHEREAS, the Board of Education of the Central School District of Catskill, New York, Greene County, desires to adopt the **Property Tax Report Card** to accompany the annual school district budget for the fiscal year 2015-2016, and

WHEREAS, the property tax report card required by Sections 1608(7), 1716(7) and 2601-a (3) of the Education Law is as follows:

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	Budgeted, 2014-2015	Proposed Budget, 2015-2016	Percent Change
Total Budgeted Amount	\$ 41,049,058	\$ 40,102,047	-2.31%
Proposed Tax Levy to Support the Total Budgeted Amount	\$ 17,202,088	\$ 17,535,598	1.94%
Tax Levy to Support Library Debt (if Applicable)	\$ -	\$ -	
Tax Levy for Non-Excludable Propositions (if Applicable)	\$ -	\$ -	
Total Tax Cap Reserve Amount Used to Reduce Current Year Levy (if Applicable)	\$ -	\$ -	
Total, Proposed School Year Tax Levy	\$ 17,202,088	\$ 17,535,598	1.94%
Permissible Exclusions to the School Tax Levy Limit	\$ -	\$ -	
School Tax Levy Limit, Excluding Levy for Permissible Exclusions	\$ -	\$ -	
Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions & Levy for Library Debt, Plus Prior Year Tax Cap Reserve	\$ 17,202,088	\$ 17,535,598	1.94%
Difference	\$ -	\$ -	0.00%
Public School Enrollment	1,620	\$ 1,669	3.02%
Consumer Price Index (CPI)			1.62%
	Actual, 2014-2015	Estimated, 2015-2016	
Adjusted Restricted Fund Balance	\$ 3,727,666	\$ 3,192,538	
Assigned Appropriated Fund Balance	\$ 3,015,416	\$ 1,124,653	
Adjusted Unrestricted Fund Balance	\$ 2,526,046	\$ 3,210,704	
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	6.15%	8.01%	

Property Tax Report Card

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the **Property Tax Report Card** as of this day, Tuesday, April 21, 2015.

BE IT FURTHER RESOLVED, that the school district circulate the Property Tax Report Card according to the statues of the Educational Law stated above.

A MOTION (Warner/Kirch) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.5 Abolition of Position

BE IT RESOLVED, that for reasons of economy and efficiency, the Board of Education hereby abolishes the Director of Technology K-12 position in the Director of Technology K-12 tenure area, effective close of business on June 28, 2015; and

BE IT FURTHER RESOLVED, that the District Clerk is hereby required to provide notification of said abolition to the least senior person in said tenure area regarding their recall rights, for a period of seven (7) years from the date of abolition of the position.

Abolition of Position
Dir. of Technology
K-12

A MOTION (Osswald/Fiske) to approve the recommendation as stated above.
Results: Aye 8 Nay 1 (Warner) Abstain 0 Absent 0. Motion carried.

H.6 Creation of Position – Appointment to Probation

BE IT RESOLVED, that Board of education hereby creates the 1.0 FTE position of Middle School Principal/Director of Technology (P-12), in the School District

Creation of Position
Middle School

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Administrator tenure area, effective June 29, 2015; and
BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Cheryl Rabinowitz, who possesses a School District Administrator Certificate, to the position of Middle School Principal/Director of Technology (P-12), in the School District Administrator tenure area, to serve a three year probationary term, effective June 29, 2015 through close of business on June 28, 2018, at an annual salary of \$130,000 (to be pro-rated for the remainder of the 2014-15 school year).

Principal/Dir. of Technology (P-12)

Appointment to Probation Middle School Principal/Dir of Technology (P-12) - Cheryl Rabinowitz

A MOTION (Kirch/Darling) **to approve the recommendation as stated above.**
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.7 Reassignment Resolution

BE IT RESOLVED, that the Board of Education hereby reassigns Marielena Hauser, a tenured administrator in the School District Administrator tenure area, to the position of Principal on Special Assignment assigned to the duties of Assistant Principal – Discipline/Behavior Management (Grades 6-12), effective June 29, 2015.

Reassignment of Marielena Hauser to Principal on Special Assignment – Asst. Principal Discipline/Behavior Management (6-12)

A MOTION (Parish/Lyles) **to approve the recommendation as stated above.**
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

(I) FUTURE BOARD MEETINGS

1. May 6, 2015 – Public Hearing on Budget – CHS Auditorium – 6:00 PM – Workshop – 7:00 PM
2. May 19, 2015 – CHS Gymnasium – 6:00 AM to 9:00 PM – Board Member & Budget Propositions VOTE
3. May 20, 2015 – CHS Library – 7:00 PM – Regular Business
4. June 10, 2015 – CHS Library – 7:00 PM - Workshop

Future BOE Meetings

(J) COMMITTEE AND OTHER REPORTS

- *Audit & Finance- done*
- *Policy – 4/23/15*

Committee and Other Reports

(K) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS

Visitor Recognition on Non-Agenda Items

(L) EXECUTIVE SESSION

The employment history of a particular person, To discuss matters made exempt by federal or state law – FERPA.

Executive Session

A MOTION (Kubicek/Warner) **to go into Executive Session at 8:04pm.**

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Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

(M) RETURN TO PUBLIC SESSION

A MOTION (Fiske/Osswald) to return to Public Session at 9:22pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 1 (Jones). Motion carried.

(N) ADJOURNMENT

Adjournment

A MOTION (Fiske/Warner) to adjourn at 9:22pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 1 (Jones). Motion carried.

District Clerk