

**CATSKILL CENTRAL SCHOOL DISTRICT**

Catskill, New York

**Regular Meeting**

**Board of Education Minutes**

**September 21, 2016**

CHS Library

**7:00 P.M.**

**BOARD MEMBERS PRESENT:** T. Darling, W. Fiske, A. Jones, C. Kirch, K. Lyles, S. Kubicek, J. Nearey, R. Osswald, J. Shah

**BOARD MEMBERS ABSENT:** none

**OTHERS IN ATTENDANCE:** A. Barkman, S. Miskell, J. Enck

**(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call to Order

**A.1** The meeting is called to order by Board President Lyles at 7:05 pm, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

**(B) EXECUTIVE SESSION - NA**

Executive Session

**(C) RETURN TO PUBLIC SESSION -NA**

Return to Public Session

**(D) VISITOR RECOGNITION ON AGENDA ITEMS (Maximum Fifteen Minute Period) -NA**

Visitor Recognition

**(E) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL**

*The Interim Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: E.1 -4*

Personnel-  
Instructional/Non  
Instructional

**E. 1 Tenure Appointments**

**Tenure Appointment of Karen Fellows**

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby confers tenure to **Karen Fellows**, in the NYS Special Education Teacher tenure area effective September 3, 2016.

Tenure  
Karen Fellows

**E.2 Resignations**

Resignations

**E.2.a Resignation of Andrew Liszewski, Teaching Assistant, CHS**

The Board of Education hereby accepts the resignation of **Andrew Liszewski**, Teaching Assistant, CHS, effective September 6, 2016, for personal reasons.

Andrew Liszewski

Andrew Capone

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**E.2.b Resignation of Andrew Capone, Teaching Assistant, CHS**

The Board of Education hereby accepts the resignation of **Andrew Capone**, Teaching Assistant, CHS, effective September 2, 2016, for personal reasons.

Yvonne Waters

**E.2.c Resignation of Yvonne Waters, Director of Special Education**

The Board of Education hereby accepts the resignation of **Yvonne Waters**, Director of Special Education, effective September 15, 2016, for personal reasons.

**E.2.d Resignation of Maureen Mahoney, Short Term Substitute Reading Teacher, CMS**

The Board of Education hereby accepts the resignation of **Maureen Mahoney**, Short Term Substitute Reading Teacher, CMS, effective September 16, 2016, for personal reasons.

Maureen Mahoney

Appointments

**E.3 Appointments**

**E.3.a Probationary Appointment of Special Education Teacher, CHS**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the appointment of **William Michell** as Special Education Teacher, (Professional Certificate, Students with Disabilities- Grades 7-12- Social Studies) in the Special Education tenure area, for a four-year probationary term, effective September 1, 2016 and terminating August 31, 2020, except to the extent required by Education Law Section 3012, at an annual salary of \$48,031 (D- MA Step 1 of the CTA Salary Schedule) pending clearance of fingerprint supported criminal history background check, assigned to CHS.

William Michell

**E.3.b Appointment of Interim Director of Special Education**

**BE IT RESOLVED**, the Board of Education hereby appoints **Elaine Dykeman** as Interim Director of Special Education to the District, at a rate of \$400.00 Per Diem, effective September 14, 2016 and for a maximum term through December 23, 2016.

Elaine Dykeman

**E.3.c Appointment of Board of Education Door Monitors**

**BE IT RESOLVED**, the Board of Education hereby appoints the following Door Monitors for Board of Education meetings for the 2016-17 school year as needed:

- Heidi Harte
- Mary Jane Oravsky
- Val Duckworth

Heidi Harte  
Mary Jane Oravsky  
Val Duckworth

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**E.3.d Appointment of Teaching Assistant, CHS, 7 hours**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Melissa McLenin** as a 7 hour per day Teaching Assistant, CHS (NYS Level 1 Teaching Assistant Certification, expires 8/31/17) in the tenure area of Teaching Assistant, for a four-year probationary term, effective September 1, 2016 and terminating August 31, 2020, except to the extent required by Education Law Section 3012, and to be paid a rate of \$13.97 per hour. Pending clearance of fingerprint supported criminal history background check.

Melissa McLenin

**E.3.e Appointment of Teaching Assistant, CHS, 7 hours**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Samantha Valentino-Cox** as a 7 hour per day Teaching Assistant, CHS (NYS Level 1 Teaching Assistant Certification, expires 1/31/19) in the tenure area of Teaching Assistant, for a four-year probationary term, effective September 7, 2016 and terminating September 6, 2020, except to the extent required by Education Law Section 3012, and to be paid a rate of \$13.97 per hour. Pending clearance of fingerprint supported criminal history background check.

Samantha Valentino-Cox

**E.3.f Appointment of Teaching Assistant, CMS, 7 hours**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **AnnaMaria Alvarado** as a 7 hour per day Teaching Assistant, CMS (NYS Level 1 Teaching Assistant Certification, expires 1/31/18) in the tenure area of Teaching Assistant, for a four-year probationary term, effective September 14, 2016 and terminating September 13, 2020, except to the extent required by Education Law Section 3012, and to be paid a rate of \$13.97 per hour. Pending clearance of fingerprint supported criminal history background check.

AnnaMaria Alvarado

**E.3.g Appointment of Teaching Assistant, CHS, 7 hours**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Jennifer Engelin** as a 7 hour per day Teaching Assistant, CHS (NYS Level 1 Teaching Assistant Certification, expires 1/31/19) in the tenure area of Teaching Assistant, for a four-year probationary term, effective September 6, 2016 and terminating September 5, 2020, except to the extent required by Education Law Section 3012, and to be paid a rate of \$13.97 per hour. Pending clearance of fingerprint supported criminal history background check.

Jennifer Engelin

**E.3.h Appointment of Short Term Substitute Teacher, Grade 1, CES**

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**BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of **Sarah Ramirez** as a Short-term Substitute Teacher, Grade 1, CES, effective September 6, 2016 to November 10, 2016 (leave for Laurel Fairchild).

Sarah Ramirez

**E.3.i Appointment of Administrative Assistant, Probationary, Superintendent’s Office**

**BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of **Marybeth Favicchio** as an Administrative Assistant (Probationary 9/1/16-8/31/17) Superintendent’s Office, effective September 1, 2016 at the annual salary of \$29,223.

Marybeth Favicchio

**E.3.j Appointment of Administrative Assistant, Probationary, CMS**

**BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of **Tracy Gaffney** as an Administrative Assistant (Probationary 9/1/16-8/31/17) Middle School, effective September 1, 2016, at the annual salary of \$29,223.

Tracy Gaffney

**E.3.k Appointment of Senior Clerk Typist, Probationary, CES**

**BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of **Katherine Crewell-Fuerst** as a Senior Clerk Typist (Probationary 9/6/16-9/5/17) Elementary School, effective September 6, 2016, at the annual salary of \$28,369.

Katherine Crewell-Fuerst

**E.3.l Appointments of Extra-Curricular Advisor 2016-2017**

Upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following Advisors for the 2016-2017 school year and be paid the stipend amount as stated below:

Extracurricular Appointments

<u>Advisor</u>	<u>Activity</u>	<u>Stipend</u>	
Colleen Nabozny	Odyssey of the Mind (MS)	1261	<u>Colleen Nabozny</u>
Alexandra Standish	CES Team Leader Gr. 5	3000	<u>Alexandra Standish</u>
Kathy Leaman	Mentor-Special Ed (MS- ½ year)	600	<u>Kathy Leaman</u>

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Heather Zacchio	Mentor- School Psychologist	600	<u>Heather Zacchio</u>
William Maouris	Mentor-Technology	1200	<u>William Maouris</u>
Leonard Reyngoudt	Asst Coach-Boys Varsity Soccer	529	<u>Leonard Reyngoudt</u>
Brent Goettsche	Co-Advisor Gr 1&2 Intramurals	882.5	<u>Brent Goettsche</u>
Barb Erceg	Co-Advisor Gr 1&2 Intramurals	882.5	<u>Barb Erceg</u>
Marvin Burnett	Gr 3-5 Intramurals	2648	<u>Marvin Burnett</u>
Beth Daly	National Jr. Honor Society	1104	<u>Beth Daly</u>
Nicole Maccaline	Elementary Drama Club	1324	<u>Nicole Maccaline</u>
Courtney Near	Co-Advisor Elem Business Club	882.5	<u>Courtney Near</u>
Matt Luvera	Co-Advisor Elem Business Club	882.5	<u>Matt Luvera</u>
Carolyn Clearwater	Elementary Stage Crew	1324	<u>Carolyn Clearwater</u>
Stefanie Loomis	Chemical Hygiene Officer MS/HS	1324	<u>Stefanie Loomis</u>
Tiffany Patounas	Co-Advisor Lego Club	840.5	<u>Tiffany Patounas</u>
Deborah Von Atzingen	Co-Advisor Lego Club	840.5	<u>Deborah Von Atzingen</u>

**E.4 Position Change**

**Increase of hours for Monitor position to 5 hours per day for Lisa Valentin, effective September 12, 2016 (Currently 2.5 hour monitor accepting additional new 2.5 hour monitor position).**

Lisa Valentin

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END OF CONSENT AGENDA  
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**Motion by Jones, seconded by Shah to approve the recommendations as stated above .**

**Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

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**(F) BOARD ACTION/DISCUSSION ITEMS**

Board  
Action/Discussion

*The Interim Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: F.1-5*

**F.1 Acceptance of the Claims Audit Reports**

Acceptance of  
Claims Audit Report

**BE IT RESOLVED**, the Board of Education hereby accepts the 8/31/16, 9/2/16 and 9/12/16 Claims Audit Reports, as submitted by the Claims Auditor.

**F.2 Acceptance Budget Transfer**

Acceptance of  
Budget Transfer

**BE IT RESOLVED**, the Board of Education hereby accepts the Over \$20,000 Budget Transfer dated 6/30/16.

**F.3 APPROVAL OF MINUTES**

Approval of Minutes

The Board of Education hereby approves the August 31, 2016 and September 6, 2016 Board of Education meeting minutes.

**F.4 Clarke Scholarship Leave of Absence**

Clarke Scholarship  
Leave of Absence

**BE IT RESOLVED**, the Board of Education hereby accepts the additional semester Leave of Absence for 100595 for Fall semester 2016.

**F.5 Acceptance of Professional Development Plan**

Acceptance of  
Professional  
Development Plan

**BE IT RESOLVED**, the Board of Education hereby accepts the Professional Development Plan, July 2016-June 2017.

**F.6 Acceptance of APPR Plan**

Acceptance of APPR  
Plan

**BE IT RESOLVED**, the Board of Education hereby accepts the Annual Professional Performance Review (APPR) plan as presented August 1, 2016

**F.7 Authorization of Notice of Claim Payment**

Notice of Claim  
Payment

**BE IT RESOLVED**, the Board of Education hereby authorizes the payment of \$18,000 to settle the claim set forth in a Notice of Claim dated May 23, 2016.

END OF CONSENT AGENDA

**Motion by Nearey, seconded by Osswald to approve the recommendations as stated above .**

**Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

**Sasha Kubicek spoke on behalf of parents in Grades 4 and up regarding extra-curricular activities and the importance of parent notification of club meetings and activities in a timely manner.**

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Sasha Kubicek inquired about the District quality of food served in the cafeterias. Superintendent Barkman informed her that CASDA would be conducting a review of Food Services, the Custodial Department and Transportation and reporting on quality and efficiency.

Superintendent's Report

**(G) SUPERINTENDENT'S REPORT**

- **Opening of School:**  
Superintendent Barkman reported on enrollment numbers and discussed the before school care option available to parents.
- **Update on new water regulations:**  
Mr. Willabay has been collecting water samples and has sent them for testing.
- **Questar Team Presentation on Superintendent Search:**  
The Questar Team of Dr. Gladys Cruz, Dan Sherman, Matt Sloane and Harry Hadjioannou gave a presentation on their process for conducting a Superintendent search.

Opening of School

Water Regulations

Questar Superintendent Search

**(H) COMMITTEE AND OTHER REPORTS**

The Policy Committee reported on their meeting held prior to the Board meeting. The Out of District Tuition Policy will be reviewed for possible revision. Updating the policy manual was also discussed.

Committee and Other Reports

Policy Committee Report

The Veterans Tax Exemption Hearing that took place prior to the Board meeting was discussed. Numerous Veterans attended the hearing. Nichole Della Rocco read a letter on behalf of Jason Borgen in support of the exemption. No one spoke against it. A resolution to approve the exemption will be presented at the October 19<sup>th</sup> Board meeting.

Veterans Tax Exemption Hearing

**(I) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS –NA**

Visitor Recognition-Non-Agenda

**(J) AUTHORIZATION OF SUPERINTENDENT SEARCH CONSULTANT**

Superintendent Search Consultant

**MOTION TO AMEND AGENDA by Osswald, seconded by Jones.**

**Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

**BE IT RESOLVED**, the Board of Education hereby authorizes Questar III Superintendent Dr. Gladys I. Cruz to be the search consultant for the purpose of recruiting a Superintendent of Schools, and furthermore, reimburse Questar III for

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expenses related to the process. The Catskill Central School District Board of Education agrees to defend and indemnify Dr. Gladys I. Cruz with respect to any claim and/or civil action arising out of the performance of such duties to the maximum extent permitted by law.

**Motion by Osswald, seconded by Jones to approve the recommendation as stated above .**

**Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

**(K) APPOINTMENT OF BOARD CLERK PRO-TEM - NA**

Appointment of Clerk Pro-Tem

**(L) POSSIBLE EXECUTIVE SESSION - NA**

Executive Session

**(M) ADJOURNMENT**

Adjournment

**Motion to Adjourn by Fiske, seconded by Darling at 8:23pm.**

**Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

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**District Clerk**