

CATSKILL CENTRAL SCHOOL DISTRICT

Catskill, New York

Regular Meeting

Board of Education Minutes

April 12, 2017

CHS Library

7:00 P.M.

BOARD MEMBERS PRESENT: T. Darling, W. Fiske, , C. Kirch, S. Kubicek, K. Lyles, J. Nearey, R. Osswald, J. Shah

BOARD MEMBERS ABSENT: none

OTHERS IN ATTENDANCE: A. Barkman, S. Miskell, J. Enck

(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE

Call to Order

- A.1** The meeting is called to order by Board President Lyles at 7:03 pm, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

(B) EXECUTIVE SESSION N/A

Executive Session

(C) RETURN TO PUBLIC SESSION N/A

Return to Public Session

(D) VISITOR RECOGNITION ON AGENDA ITEMS (Maximum Fifteen Minute Period) N/A

Visitor Recognition

(E) SUPERINTENDENT'S REPORT

- **Superintendent Barkman gave the 5th Budget Presentation**

Superintendent Report

(F) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL

F.1. Appointment

Appointment of Superintendent

BE IT RESOLVED, the Board of Education hereby appoints Dr. Ronel Cook as Superintendent of Schools effective July 1, 2017 in accordance with the terms of the contract agreed upon by the Board and Dr. Cook.

Personnel- Instructional/ Non Instructional

Motion by Kubicek, seconded by Kirch to approve the recommendations as stated above.

Superintendent Appointment Dr. Cook

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

he Interim Superintendent recommends the following items for consent agenda, according to Board Policy: F.2.a –F.6

F.2. Resignations

Resignations

F.2.a Resignation of Andrew Fisco, Monitor, CES

The Board of Education hereby accepts the resignation of **Andrew Fisco**, 2.5 hour Monitor,

Andrew Fisco

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CES, effective March 28, 2017.

F.2.b Resignation of Jacqueline Vierstra, Account Clerk Typist

The Board of Education hereby accepts the resignation of **Jacqueline Vierstra**, Account Clerk Typist 8 hours per day, Business Office, effective April 14, 2017.

Jacqueline Vierstra

F.3. Leave of Absence

Military Leave of Absence, Brian Farrell, Computer Technician

The Board of Education hereby approves a military leave of absence for **Brian Farrell**, Computer Technician, from April 24, 2017 to July 14, 2017.

Leave of Absence

Brian Farrell

F.4 Rescind Appointment/Reappointment

Rescind Appointment/Reappointment of Michael Garafolo, Cleaner, CHS

BE IT RESOLVED, upon the recommendation of the Superintendent ,the Board of Education hereby rescinds the following appointment as listed below:

Appointment of Michael Garafolo, Cleaner, CHS

Upon the recommendation of the Superintendent, the Board hereby approves the one year probationary appointment (probation period beginning April 3, 2017 and ending April 2, 2018) of **Michael Garafolo** , to the position of Cleaner, 8 hrs per day, effective April 3, 2017, and paid an annual salary of \$28,226, pro-rated (salary category F of the CSEA Agreement).

and:

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Board of Education, hereby approves the following appointment listed below:

Appointment of Michael Garafolo, Cleaner, CHS

Upon the recommendation of the Superintendent, the Board hereby approves the one year probationary appointment (probation period beginning March 27, 2017 and ending March 26, 2018) of **Michael Garafolo** , to the position of Cleaner, 8 hrs per day, effective March 27, 2017, and paid an annual salary of \$28,226, pro-rated (salary category F of the CSEA Agreement).

Rescind Appointment/ Reappointment

Michael Garafolo

F.5 Appointments

F.5.a Appointment of Nyrelle Colon, Senior Account Clerk, Business Office

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Nyrelle Colon** as a 8 hour per day Senior Account Clerk, Business Office, probationary term effective April 4, 2017, terminating April 3, 2018.

Appointments

Nyrelle Colon

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F.5.b Appointment of Short Term Substitute Teacher, Kindergarten, CES
BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of **Meghan Saulpaugh** as a Short-term Substitute Teacher, Kindergarten, CES, effective April 10, 2017 to May 30, 2017 (leave Annmarie Sirago-Bryant).

Meghan Saulpaugh

F.5.c Appointment of Alyssa Speenburgh, Food Service Worker, CHS
BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Alyssa Speenburgh** as a Food Service Worker, 4.5 hours per day (formerly Substitute Food Service Worker), CHS (filling the vacancy created by Marietta Fagan) effective March 27, 2017.

Alyssa Speenburgh

F.5.d Approval of Changes to Instructional/Non-Instructional Substitute List
Upon the recommendation of the Superintendent, the Board hereby approves the following additions to the current instructional/non-instructional substitute list for the 2016-2017 school year.

Instructional/Non-Instructional Substitute List

SUBSTITUTE NAME	INSTRUCTIONAL	NON-INSTRUCTIONAL
Bryan Jackson		(k-12)
Elisa Rescate	(k-5)	
Bridgett Coleman	(k-5)	
Ilene Delashmit	(k-12)	(k-12)
Jenna Dobos		(k-8)
Nicole Oddy		(cafeteria)

Bryan Jackson
Elisa Rescate
Bridgett Coleman
Ilene Delashmit
Jenna Dobos
Nicole Oddy

F.6 TERMINATION

Termination

Termination of Vincenzina Van Slyke, Lunch Monitor, CES
The Board of Education hereby terminates the services of **Vincenzina Van Slyke**, Lunch Monitor, effective March 23, 2017, for abandonment of position.

Vincenzina Van Slyke

END OF CONSENT AGENDA

Motion by Kirch seconded by Osswald to approve the recommendations as stated above .

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

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(G) BOARD ACTION/DISCUSSION ITEMS

Board Action/
Discussion

The Interim Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: G.1-G.6

Acceptance of
Claims Audit
Reports

G.1 Acceptance of the Claims Audit Reports

BE IT RESOLVED, the Board of Education hereby accepts the 3/17/17 (3), 3/24/17 (5), 4/3/17 (2) and 4/5/17 Claims Audit Reports, as submitted by the Claims Auditor.

Approval of
Minutes

G.2 APPROVAL OF MINUTES

The Board of Education hereby approves the March 22, 2017 Board of Education meeting minutes.

Policy 1st
Reading

G.3 First Reading of Revisions to the following policy:

- **#2121 Board Member Qualifications**
*Further revisions were requested by the Board

Odyssey of the
Mind
Competition
Field Trip

G.4 Approval of Odyssey of the Mind State Competition Trip , Binghamton, NY

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby grants approval for Colleen Nabozny and members of the Middle School Odyssey of the Mind Team along with Sharon Tedford and members of the Elementary School Odyssey of the Mind to attend a competition in Binghamton, NY on April 7-8, 2017.

Contract for
Health and
Welfare
Services

G.5 Approval of Contract for Health and Welfare Services

BE IT RESOLVED, the Board of Education hereby authorizes a Health and Welfare Services contract between Catskill Central School District and Waterford-Halfmoon Union Free School District for 1 Catskill student enrolled in the Saint Mary's School for the 2016-17 school year in the amount of \$728.85 per pupil.

Federal
Compliance
Audit Report

G. 6 Acceptance of Federal Compliance Audit Report

BE IT RESOLVED, that the Board of Education hereby accepts the report of the Federal Compliance Audit by Sickler, Torchia, Allen & Churchill, Certified Public Accountants as presented to the Audit and Finance Committee on March 22, 2017.

_____END OF CONSENT AGENDA_____

Motion by Shah, seconded by Fiske to approve the recommendations as stated above .

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

2017-18
School District
Budget

G.7 Approval of the Proposed 2017-2018 School District Budget

WHEREAS, the Board of Education of the Central School District of the Catskill, New York, Greene County, desires to establish necessary appropriations for the operation of

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school district programs for the fiscal year 2017-2018, and

WHEREAS, the appropriations have been examined by the Board of Education in accordance to applicable regulations and Education Law, and

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the proposed budget, of April 12, 2017, in the total amount of Thirty-Nine Million, Nine Hundred Fifty Thousand, and 00/100 Dollars (**\$39,950,000**) as the Proposed School Budget for the fiscal year 2017-2018 for the presentation to the qualified voters of the school district on the date of Tuesday, May 16, 2017 and

NOW THEREFORE BE IT FURTHER RESOLVED, that the following propositions be placed to the voter of the District on the ballot for Tuesday, May 16, 2017.

Proposition No. 1- THE BUDGET

Proposition #1
The Budget

Shall the Board of Education of the Catskill Central School District, Greene County, New York, be authorized to expend the sums of money, which will be required for School District purposes for the 2017-2018 school year, in the amount of \$39,950,000 (The Budget), and to levy \$17,746,948 against the taxable real property in the School District.

Proposition No. 2- Capital Reserve Fund

Proposition #2
Capital
Reserve Fund

Shall the Board of Education of the Catskill Central School District, Greene County, New York, be authorized to establish a capital reserve fund under the provisions of Education Law 3651(1)? The purpose of the fund is for the construction, repair, and reconstruction of capital improvements and the acquisition of equipment. The ultimate amount of the reserve shall be \$10,000,000. The probable term shall be 15 years. The source from which the funds will be obtained can include any of the following: unappropriated fund balances from the general fund as determined by the Board of Education, State Aid related to expenditures from the capital reserve fund, interest income related to investment of monies in the fund, and any other additional monies thereafter authorized by the voters of the District.

Motion by Nearey, seconded by Shah to approve the recommendations as stated above.
Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

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G.8 Property Tax Report Card

WHEREAS, the Board of Education of the Central School District of Catskill, New York, Greene County, desires to adopt the **Property Tax Report Card** to accompany the annual school district budget for the fiscal year 2017-2018, and **WHEREAS**, the property tax report card required by Sections 1608(7), 1716(7) and 2601-a (3) of the Education Law is as follows:

2017-18 Property Tax Report Card

199401 Catskill C SD	Budgeted 2016-17 (A)	Proposed Budget 2017-18 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	39,417,150	39,950,000	1.35%
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	17,571,236	17,746,948	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A + B + C - D)	17,571,236	17,746,948	1.00%
F. Permissible Exclusions to the School Tax Levy Limit	0	0	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	17,571,236	18,103,896	
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	17,571,236	17,746,948	
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	0	356,948	
Public School Enrollment	1,650	1,550	-6.06%
Consumer Price Index			1.26%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2017-18, includes any carryover from 2016-17 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2016-17 (D)	Estimated 2017-18 (E)
Adjusted Restricted Fund Balance	3,700,000	3,943,362
Assigned Appropriated Fund Balance	88,000	352,212
Adjusted Unrestricted Fund Balance	3,000,000	5,501,335
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	7.61%	13.77%

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Central School District of Catskill, New York, Greene County, adopt the **Property Tax Report Card** as of this day, Tuesday, April 12, 2017.

BE IT FURTHER RESOLVED, that the school district circulate the Property Tax Report Card according to the statutes of the Educational Law stated above.

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Motion by Nearey, seconded by Osswald to approve the recommendation as stated above.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

G.9 Adoption of the Five Year Plan for Reserve Funds

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby adopts the proposed Reserve Funds Five Year Plan Goals, and endeavor to implement the plan, subject to the financial ability of the District to do so.

Five Year Plan
for Reserve
Funds

Motion by Kubicek, seconded by Shah to approve the recommendations as stated above .

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

G.10 BOARD DISCUSSION N/A

Board
Discussion

(H) COMMITTEE AND OTHER REPORTS N/A

Committee and
Other Reports

**(I)VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS
N/A**

Visitor
Recognition

(J) APPOINTMENT OF BOARD CLERK PRO-TEM

BE IT RESOLVED, the Board of Education hereby appoints **Annemarie Barkman** as District Clerk Pro Tem for the remainder of this meeting.

Appointment
of Clerk Pro-
Tem

Motion by Kirch, seconded by Osswald to approve the recommendation as stated above.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(K) EXECUTIVE SESSION

For the matters leading to the employment of a particular individual(s). No action to be taken.

Executive
Session

Motion by Nearey, seconded by Kubicek to go in to Executive Session at 8:15 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(L) RETURN TO PUBLIC SESSION

Motion by Fiske, seconded by Shah to return to Public Session at 9:00 PM.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

Return to
Public Session

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(M) ADJOURNMENT

Motion to Adjourn by Nearey, seconded by Lyles at 9:05 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

Adjournment

Board Clerk

Clerk Pro-Tem