

**CATSKILL CENTRAL SCHOOL DISTRICT**

Catskill, New York

**Regular Meeting**

**Board of Education DRAFT Minutes**

**September 20, 2017**

CHS Library

**7:00 P.M.**

**BOARD MEMBERS PRESENT:** T. Darling, D. Johnson, C. Kirch, S. Kubicek,  
K. Lyles, J. Nearey, A. Varone

**BOARD MEMBERS ABSENT:** M. Dedrick

**OTHERS IN ATTENDANCE:** R. Cook, J. Enck, J. Jimick

**(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL  
CALL AND PLEDGE OF ALLEGIANCE**

Call to Order

**A.1** The meeting is called to order by Board President Lyles at  
7:05 pm, emergency exits designated, the Pledge of Allegiance recited, and roll  
call taken.

**(B) EXECUTIVE SESSION N/A**

Executive  
Session

**(C) RETURN TO PUBLIC SESSION N/A**

Return to  
Public Session

**(D) VISITOR RECOGNITION ON AGENDA ITEMS (Maximum Fifteen Minute  
Period) N/A**

Visitor  
Recognition

**(E) SUPERINTENDENT'S REPORT**

Dr. Cook reported that it was a smooth opening of school with minor  
transportation issues. Mr. Rivers and his staff were congratulated on the  
success of the September 15<sup>th</sup> Back To School Barbeque. The boys and girls  
varsity soccer teams were congratulated on winning the New Lebanon  
tournament championships.

Superinten-  
dent's Report

Dr. Cook reviewed the following upcoming events:

- 9/21 Rosh Hashana (full day of school with no penalty for absent students observing holiday)
- 9/27 National Honor Society Induction- 6:30pm
- 9/28 Middle School Open House
- 10/2 Elementary School Open house- 6pm (grades Pre-K-1)
- 10/3 Elementary School Open house -6pm (grades 2-3)
- 10/4 Elementary School Open house -6pm (grades 4-5)
- 10/5 High School College Night- 6pm
- 10/6 Middle School Greater Sense of Place
- 10/11 High School Open House 4pm-7pm (grades 9-12)

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**(F) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL**  
*The Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: F.1-F.2.j*

Personnel-  
Instructional/  
Non-  
Instructional

**F.1 Resignations**

**F.1.a Resignation of Amy Brozean, Administrative Assistant, Guidance, CHS**  
The Board of Education hereby accepts the resignation of **Amy Brozean**, Administrative Assistant, Guidance, CHS, effective September 9, 2017.

Resignations  
Amy Brozean

**F.1.b Resignation of Theresa Tucker, Teaching Assistant, 7 hours, CES**  
The Board of Education hereby accepts the resignation of **Theresa Tucker**, Teaching Assistant, 7 hours, CES, effective September 1, 2017.

Theresa  
Tucker

**F.1.c Resignation of Karen Hernandez, Teaching Assistant, 5.5 hours, CES**  
The Board of Education hereby accepts the resignation of **Karen Hernandez**, Teaching Assistant, 5.5 hours, CES, effective September 20, 2017, to accept another position within the District.

Karen  
Hernandez

**F.1.d Resignation of Brenda Maggio, Monitor, 8 hours, CMS**  
The Board of Education hereby accepts the resignation of **Brenda Maggio**, Monitor, 8 hours, CMS, effective September 20, 2017, to accept another position within the District.

Brenda  
Maggio

**F.1.e Resignation of Tomas Velasquez, Teacher Aide, 7 hours, CMS**  
The Board of Education hereby accepts the resignation of **Tomas Velasquez**, Teacher Aide, 7 hours, CMS, effective September 29, 2017.

Tomas  
Velasquez

**F.2 Appointments**

Appointments

**F.2.a Appointment of Senior Clerk Typist, 8 hours, Probationary, Guidance, CHS**  
**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the Civil Service Probationary appointment of **Brenda Maggio** as a Senior Clerk Typist, 8 hours per day, Guidance, CHS, 10 months plus at least 6 days but no more than 12 days during the summer break at her daily rate of pay, effective September 21, 2017 (probationary period beginning September 21, 2017 through September 20, 2018).

Brenda  
Maggio

**F.2.b Probationary Appointment of Spanish Teacher, CMS**  
**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the appointment of **Robert Muller** as Spanish Teacher, (Initial Certificate, Spanish 7-12 expiring 8/31/22) in the Foreign Language tenure area, for a four-year probationary term, effective September 19, 2017 and terminating September 18, 2021, except to the extent required by Education Law Section 3012, at an annual salary of \$50,219 pro-rated (D- MA Step 2 of the CTA Salary Schedule), assigned to CMS.

Robert Muller

CHS Library

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**F.2.c Appointment of Teaching Assistant, 7 hours, CES**

Karen Hernandez

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Karen Hernandez** as a Teaching Assistant, 7 hours per day, CES (filling the vacancy created by the resignation of Theresa Tucker), effective September 21, 2017.

**F.2.d Appointments of Extra-Curricular Advisors 2017-2018**

Extra Curricular Advisors

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following Advisors for the 2017-2018 school year to be paid the stipend amount as stated below:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Tammi Kellenbenz	Sophomore Class Advisor	1324
William Maouris	CHS Yearbook Co-Advisor	1890
Dawn Valk	Tutor	30 per hour

Tammi Kellenbenz  
William Maouris  
Dawn Valk

**F.2.e Approval of Changes to Instructional/Non-Instructional Substitute List**

Instructional/Non Instructional Substitutes

Upon the recommendation of the Superintendent, the Board hereby approves the following additions to the current instructional/non-instructional substitute list for the 2017-2018 school year.

SUBSTITUTE NAME	INSTRUCTIONAL	NON-INSTRUCTIONAL
Samuel Favicchio		Aide, Monitor, Teaching Assistant K-12
Maryann Petruccelli	K-12	Aide, Monitor, Teaching Assistant K-12

Samuel Favicchio

Maryann Petruccelli

**F.2.f Approval of Parent Volunteer, Boys Varsity Soccer Program, CHS**

Parent Volunteer Ed Schindler

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves **Ed Schindler** as a Parent Volunteer, Boys Varsity Soccer, CHS.

**F.2.g Appointment of Interim School Building Maintenance Work Supervisor, 2<sup>nd</sup> Shift**

Interim School Building Maintenance Work Supervisor Loring Ultimo

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Loring Ultimo** as an Interim School Building Maintenance Work Supervisor, 2<sup>nd</sup> Shift, (filling the Leave of Absence of Patrick Whitt), effective September 21, 2017, pending clearance of fingerprint supported criminal history background check.

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**F.2.h Recall of Maryann Petruccelli – Teacher Aide**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby recalls **Maryann Petruccelli** to a 7 hour position as a Teacher Aide, effective September 21, 2017.

Recall  
Maryann  
Petruccelli

**F.2.i Approval of Civil Service Stipend**

a. **BE IT RESOLVED**, upon the recommendation of the Superintendent, that Nuala Jubie shall be entitled to a one-time \$3,000.00 stipend for her services in School Tools from July 1, 2017 through June 30, 2018.

Civil Service  
Stipend  
Nuala Jubie

b. **BE IT RESOLVED**, upon the recommendation of the Superintendent, that Ethan Curtis shall be entitled to a one-time \$5,000.00 stipend for his services with the District’s website, inclement weather alerts and eDoctrina and NERIC in the School Tools Network from July 1, 2017 through June 30, 2018.

Ethan Curtis

**F.2.j Appointment of Independent Evaluators**

**Whereas**, pursuant to the requirement of Education Law Section 3012-d and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below will serve as independent evaluators for unannounced observations for the 2017-18 school year:

Independent  
Evaluators

**Name:**

Dr. George Castiglione, NYS certified School District Administrator  
Ms. Sonia White, NYS certified School District Administrator

George  
Castiglione  
Sonia White

\_\_\_\_\_END OF CONSENT AGENDA\_\_\_\_\_

**Motion by Nearey, seconded by Darling to approve the recommendations as stated above .**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

**F.3 Appointment of Account Clerk, 8 hours, Probationary, Business Office**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the Civil Service Probationary appointment of **Aliceann Thorpe** as an Account Clerk, 8 hours per day, Business Office, effective September 21, 2017 (probationary period beginning September 21, 2017 through September 20, 2018) at the annual salary of \$30,100.

Account Clerk  
Aliceann  
Thorpe

**Motion by Darling, seconded by Kirch to TABLE the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

Item Tabled

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**(G) BOARD ACTION/DISCUSSION ITEMS**

Board Action/  
Discussion

**Motion by Johnson, seconded by Kubicek to amend the agenda by removing item G.18.  
Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

Amendment of  
Agenda

*The Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: G.1-G.19*

**G.1 APPROVAL OF MINUTES**

Approval of  
Minutes

The Board of Education hereby approves the August 9, 2017, August 14, 2017 and August 23, 2017 Board of Education meeting minutes.

**G.2 Acceptance of the Claims Audit Reports**

Claims Audit  
Report

**BE IT RESOLVED**, the Board of Education hereby accepts Claims Audit Report dated 8/22/17, 8/25/17 (3), 8/29/17, 9/5/17, 9/11/17 (2), 9/12/17 (2) as submitted by the Claims Auditor.

**G.3 Acceptance of the Extra-Curricular Treasurer's Reports**

Extra  
Curricular  
Treasurer's  
Report

**BE IT RESOLVED**, the Board of Education hereby accepts the July 2016, August 2016, September 2016, October 2016, November 2016, December 2016, January 2017, February 2017, March 2017, April 2017, May 2017 and June 2017 Treasurer's Reports, as submitted by the Treasurer.

**G.4 Acceptance of Donation from The Wayne C. Speenburgh Greene County Legislature Grant Program**

Acceptance of  
Donation

**BE IT RESOLVED**, the Board of Education hereby approves the donation of \$1000 from The Wayne C. Speenburgh Greene County Legislature Grant Program to Catskill Middle School for attendance recognition rewards.

**G.5 Declaration of Obsolete/Surplus Books and Equipment**

Obsolete/  
Surplus Books  
and Equipment

**WHEREAS**, the District owns books and equipment, which are no longer useful or necessary for School District purposes, and are of no value to the School District, as indicated on the 9/14/17 ( Hoffman) list and the 9/18/17 (Walsh) list, (attached) and made a part of this resolution,

**THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares such books and equipment to be surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

**G. 6 Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities**

Acceptance of  
CPSE/CSE  
Recommend-  
ations

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in the 2017-2018 school year.

CHS Library

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Resolved: That the recommendations of the CSE/CPSE meetings: 8/25/17, 9/5/17, 9/7/17, 9/8/17, 9/13/17, 9/14/17 and 9/15/17 student's #'s: 31000420, 31000504, 31000106, 31003946, 31003967, 31003441, 31002328, 31002566, 31002539 and 31003938 are approved.

Acceptance of 504 Accommodation Plan

**G.7 Acceptance of Section 504 Accommodation Plan**

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children with a disabling condition that requires accommodation in 2017-18.

**Recommendation:** The Superintendent of Schools recommends that the Board of Education accept the recommendations for student's #'s: 31003336, 31003781 and 31003932, as presented by the Section 504 Accommodation Committee.

**G. 8 Approval of Clarke Scholarship Awards**

**BE IT RESOLVED,** that the Board of Education hereby approves the following recommendations of the Clarke Scholarship executive committee: Due to the cancellation of one 2014 and two 2015 Clarke Scholarship Award recipients for failure to comply with the established Clarke Scholarship Guidelines, the Scholarship is awarded to the first 2014 alternate, retroactive to the Fall 2016 semester and to the first two 2015 alternates retroactive to the Fall 2016 semester.

Clarke Scholarship Awards

**G.9 Approval of Berkshire Union Free School District Contract**

**BE IT RESOLVED,** that the Board of Education hereby authorizes a contract between Catskill Central School District and Berkshire Union Free School District for Catskill High School students to attend the Warren Street Academy (aka "The Bridge" program) for the 2017-18 school year.

Berkshire UFSD Contract

**G.10 Approval of Anderson Center for Autism Consulting Services Contract**

**BE IT RESOLVED,** that the Board of Education hereby authorizes a contract between Catskill Central School District and Anderson Center for Autism Consulting Services for Special Education students attending the Anderson Center for the 2017-18 school year.

Anderson Consulting Services Contract

**G.11 Approval of Northern Rivers Contract (1)**

**BE IT RESOLVED,** that the Board of Education hereby authorizes a contract between Catskill Central School District and Northern Rivers for Summer 2017 Program and the 2017-18 school year for two Special Education students attending Northern Rivers.

Northern Rivers Contract (1)

**G.12 Approval of Northern Rivers Contract (2)**

**BE IT RESOLVED,** that the Board of Education hereby authorizes a contract between Catskill Central School District and Northern Rivers for Summer 2017 Program and the 2017-18 school year for one Special Education student attending Northern Rivers.

Northern Rivers Contract (2)

CHS Library

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**G.13 Approval of Complete Occupational, Physical, and Speech Therapy Services, PLLC Contract** Complete Contract

BE IT RESOLVED, that the Board of Education hereby authorizes a contract between Catskill Central School District and Complete Occupational, Physical, and Speech Therapy Services, PLLC for Occupational and Physical Therapy services for the 2017-18 school year.

**G.14 Approval of Excel Physical Therapy Contract** Excel Physical Therapy Contract

BE IT RESOLVED, that the Board of Education hereby authorizes a contract between Catskill Central School District and Excel Physical Therapy for consultation services for student athletes for the 2017-18 school year.

**G.15 Recertify Lead Evaluators of Classroom Teachers Pursuant to Education Law Section 3012-d** Lead Evaluators Re-Certification

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-d and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of classroom teachers;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers

NAME

- Dr. Ronel Cook
- Ms. Marielena Hauser
- Ms. Kerry Overbaugh
- Mr. John Rivers
- Ms. Rochelle Hoot
- Ms. Lisa Schlenker

- Dr. Ronel Cook
- Marielena Hauser
- Kerry Overbaugh
- John Rivers
- Rochelle Hoot
- Lisa Schlenker

**G.16 Certify Lead Evaluators of Classroom Teachers Pursuant to Education Law Section 3012-d**

Lead Evaluators Certification

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-d and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be certified as lead evaluators of classroom teachers;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers

NAME

- Mr. Matthew Robinson
- Mr. Junait Shah

- Matthew Robinson
- Junait Shah

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**G.17 District Organizational Chart for 2017-18**

BE IT RESOLVED, that the Board of Education hereby approves Superintendent’s Organizational Chart for the 2017-2018 school year.

Approval of District Organizational Chart

**REMOVED G.18 6.1 Approval of the District Goals for 2017-2018**

*BE IT RESOLVED, the Board of Education hereby approves the 2017-2018 Goals, as recommended by the Superintendent.*

Approval of District Goals Removed

- 1. Reduce referrals, in-school and out-of-school suspensions by 10%
- 2. Decrease course failures by 10% each quarter from the previous year
- 3. Increase graduation rate by 2% of grade 9 cohorts from previous year
- 4. Increase by 5% proficiency and mastery on the state assessments
- 5. Increase K-2 reading at least 80% of students reading at or above grade level

**G.19 6.1 Approval to Adopt the District-Wide School Safety Plan**

BE IT RESOLVED, the Board of Education hereby adopts the recommended changes to the Building Level Emergency Response Plans as recommended by the District’s Chief Emergency Officer, Dr. Ronel Cook, and the Building Emergency Response Teams for Catskill High School, Catskill Middle School and Catskill Elementary; and

Approval of District Wide Safety Plan

BE IT FURTHER RESOLVED that Dr. Ronel Cook, Chief Emergency Officer is to transmit the confidential plans to the Catskill Village Police Department and the New York State Police by or before October 15, 2017.

END OF CONSENT AGENDA

Discussion: Ms. Kubicek questioned if item G.13- Approval of Complete Occupational, Physical, and Speech Therapy Services, PLLC Contract replaced the services of Advanced Therapy. Dr. Cook asked Ms. Hoot, present at the meeting for clarification. Ms. Hoot responded that an RFP (Request for Proposal) was sent out and “Complete” submitted the winning bid. Ms. Kubicek requested that it be noted that there will be a future discussion regarding hiring therapists in the future.

Board Discussion

**Motion by Darling, seconded by Kubicek to approve the recommendations as stated above .**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

**G. 18 BOARD DISCUSSION N/A**



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**(H) COMMITTEE AND OTHER REPORTS N/A**

Mr. Lyles reported on behalf of the Buildings and Grounds Committee, that the buildings looked good for the opening of school and thanked Mr. Jimick and the Maintenance staff for a job well done.

Committee and Other Reports

Mr. Nearey reported on behalf of the Finance/Audit Committee that would be attending a committee meeting on Monday, September 25<sup>th</sup> at 6 pm at which time a representative from Sickler, Torchia, Allen & Churchill CPAs PC would present the draft Audit Report

**(I) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS N/A**

Visitor Recognition

**(J) Appointment of District Clerk Pro-Tem N/A**

Clerk Pro Tem

**(K) EXECUTIVE SESSION**

*The matters leading to the employment of a particular individual(s). Action would be taken upon return.*

**Motion by Johnson, seconded by Kubicek to go in to Executive Session at 7:25 pm.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

Executive Session

**(L) RETURN TO PUBLIC SESSION**

**Motion by Varone, seconded by Kirch to return to Public Session at 8:52 pm.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

Return To Public Session

**Motion by Johnson, seconded by Kubicek to amend the agenda and vote on items F.3 as read and G.18 with change to wording of # 2.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

Amendment to Agenda

**F.3 Appointment of Account Clerk, 8 hours, Probationary, Business Office**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education hereby approves the Civil Service Probationary appointment of **Aliceann Thorpe** as an Account Clerk, 8 hours per day, Business Office, effective September 21, 2017 (probationary period beginning September 21, 2017 through September 20, 2018) at the annual salary of \$30,100.

Appointment of Account Clerk

Aliceann Thorpe

**Motion by Darling, seconded by Kirch to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

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**G.18 6.1 Approval of the District Goals for 2017-2018**

Approval of District Goals

BE IT RESOLVED, the Board of Education hereby approves the 2017-2018 Goals, as recommended by the Superintendent.

- 1. Reduce referrals, in-school and out-of-school suspensions by 10%
- 2. Increase course passing rate by 10% each quarter from the previous year
- 3. Increase graduation rate by 2% of grade 9 cohorts from previous year
- 4. Increase by 5% proficiency and mastery on the state assessments
- 5. Increase K-2 reading at least 80% of students reading at or above grade level

**Motion by Johnson, seconded by Kirch to approve the recommendation as stated above.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

**(M) ADJOURNMENT**

Adjournment

**Motion to Adjourn by Varone, seconded by Nearey at 8:54 pm.**

**Results: Aye 7 Nay 0 Abstain 0 Absent 1 Motion carried.**

\_\_\_\_\_  
**Board Clerk**

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**Clerk Pro-Tem**