

CATSKILL CENTRAL SCHOOL DISTRICT

Catskill, New York

Regular Meeting

Board of Education Minutes

October 18, 2017

CHS Library

7:00 P.M.

BOARD MEMBERS PRESENT: T. Darling, M. Dedrick, D. Johnson, C. Kirch, S. Kubicek, K. Lyles, J. Nearey, A. Varone

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: R. Cook, J. Enck, J. Jimick

(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE

Call to Order

A.1 The meeting is called to order by Board President Lyles at 7:05 pm, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

- **Dr. Cook recognized Ashlee Young, 2nd Grade student who completed Assemblyman Pete Lopez's Summer Reading Challenge. Mr. Rivers and Dr. Cook presented Ashlee with a certificate of recognition for reading a minimum of 15 minutes per day for 40 days.**

Recognition of Student Ashlee Young

- **Gladys Cruz, Questar III Superintendent, with Deputy Superintendent Harry Hadjioannou, conducted a Component School visit and discussed new business partnerships offered to Districts and gave an update on the proposed facility improvements at the Rensselaer Educational Center. An overview was given of the services offered to Catskill as well as the ones purchased by Catskill. New instructional initiatives for the 2018-19 school year were announced and include Heavy Equipment, Human Services, Coding/Robotics and Health Technician/Services classes.**

Questar III Component School Visit Presentation

(B) EXECUTIVE SESSION

Executive Session

For the matters pertaining to the employment of particular individuals.

Motion by Kubicek, seconded by Kirch to go in to Executive Session at 7:28 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(C) RETURN TO PUBLIC SESSION N/A

Return to Public Session

Motion by Johnson, seconded by Dedrick to return to Public Session at 7:58 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(D) VISITOR RECOGNITION ON AGENDA ITEMS (Maximum Fifteen Minute Period) N/A

Visitor Recognition

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(E) SUPERINTENDENT’S REPORT

Superinten-
dent’s Report

Dr. Cook reported that the girls and boys varsity soccer teams both advanced to the second round in sectionals. The next games will be in Mechanicville on Saturday, October 21st.

Dr. Cook also reported that he received notification that Ms. Stefanie Loomis, High School Science teacher, has achieved NYS Master Teacher distinction.

- **Ms. Hoot gave the Special Education Department presentation. Each building’s programming was reviewed in detail. Statistics on the Special Education percentage rates were detailed as well as the costs involved, including out-of-district placements.**
- **Victor Churchill, Sickler, Torchia, Allen and Churchill, CPA’s PC Partner, presented the 2016-2017 External Audit Report**

Personnel-
Instructional/
Non-
Instructional

(F) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL

The Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: F.1-F.4.a

Resignations
Alyssa
Speenburgh

F.1 Resignations

F.1.a Resignation of Alyssa Speenburgh, Food Service Worker, 4.5 hours

The Board of Education hereby accepts the resignation of **Alyssa Speenburgh**, Food Service Worker, 4.5 hours, effective September 11, 2017.

F.1.b Resignation of Ann Drewello, Accompanist, CES Concerts

The Board of Education hereby accepts the resignation of **Ann Drewello**, Accompanist, CES Concerts, effective September 25, 2017.

Ann Drewello

F.2 FMLA Leave of Absence

Leave of
Absences

F. 2. a FMLA Leave of Absence, Deborah Von Atzingen, Speech Language Pathologist, CES

The Board of Education hereby approves an FMLA leave of absence for **Deborah Von Atzingen**, Speech Language Pathologist, CES, from November 2, 2017 to December 14, 2017.

Deborah Von
Atzingen

F. 2. b FMLA Leave of Absence, Darcie O’Connor, Teacher Aide, CES

The Board of Education hereby approves an FMLA leave of absence for **Darcie O’Connor**, Teacher Aide, CES, from October 16, 2017 to November 21, 2017.

Darcie
O’Connor

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F.3 Appointments

Appointments

F.3.a Appointment of Food Service Worker, 4.5 hours

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **April McMullen** as a Food Service Worker, 4.5 hours per day, (filling the vacancy of Alyssa Speenburgh), effective October 19, 2017.

April McMullen

F.3.b Appointments of Extra-Curricular Advisors 2017-2018

Extra Curricular Advisors

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following Advisors for the 2017-2018 school year to be paid the stipend amount as stated below:

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>	
Janet Brooks	Accompanist	\$220 per event	<u>Janet Brooks</u>
Meghan Saulpaugh	Accompanist	\$220 per event	<u>Meghan Saulpaugh</u>
Jennifer Moritz	Tutor	\$30 per hour	<u>Jennifer Moritz</u>
Enis Egdemir	Spanish 8 Mentor/6mo.	\$300	<u>Enis Egdemir</u>
Enis Egdemir	Spanish 7 Mentor/10 mo.	\$120 per month	<u>Enis Egdemir</u>
Vanessa Muzzi	English 12 Mentor/10 mo.	\$120 per month	<u>Vanessa Muzzi</u>
Emily Liepshutz	Basketball Shot Clock Operator	\$10 per game	<u>Emily Liepshutz</u>
Sam Favicchio	Basketball Scoreboard Operator	\$30 per game	<u>Sam Favicchio</u>
Mike Konsul	Girls Modified Basketball Coach	\$1986	<u>Mike Konsul</u>
Henry Hays	Boys Modified Basketball Coach	\$1986	<u>Henry Hays</u>
Caleb Davies	Ass't Varsity Wrestling Coach	\$757	<u>Caleb Davies</u>

F.3.c Approval of Changes to Instructional/Non-Instructional Substitute List

Upon the recommendation of the Superintendent, the Board hereby approves the following additions to the current instructional/non-instructional substitute list for the 2017-2018 school year.

Instructional/Non Instructional Substitutes

SUBSTITUTE NAME	INSTRUCTIONAL	NON-INSTRUCTIONAL
Makayla Farrell	K-5	
Erika Russo	6-12 (no Math)	
Christa Kelley	PreK -5	
Joanne Lettieri	K-12	

M Makayla Farrell Erika Russo Christa Kelley Joanne Lettieri

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F.3.d Amendment to Recall of Maryann Petruccelli – Teacher Aide
BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby recalls **Maryann Petruccelli** to a 7 hour position as a Teacher Aide, effective **September 25, 2017** (originally effective September 21, 2017).

Amendment to Recall

Maryann PetruccelliAmendem

F.3.e Amendment to Appointment of Interim School Building Maintenance Work Supervisor, 2nd Shift

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Loring Ultimo** as an Interim School Building Maintenance Work Supervisor, 2nd Shift, (filling the Leave of Absence of Patrick Whitt), effective **October 16, 2017** (originally effective September 21, 2017).

Loring Ultimo

F.3.f Appointment of Monitor, CMS

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Stacey Salter** as an 8 hour per day monitor, assigned to CMS (filling the vacancy created by the resignation of Brenda Maggio), effective October 19, 2017.

Stacey Salter

F.3.g. Appointment of Short Term Per Diem Speech Language Therapist, CES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of **Christine Fairweather** as a Short-term Per Diem Speech Language Therapist (filling the Leave of Absence of Deborah Von Atzingen), CES, effective November 13, 2017 to December 14, 2017 at the rate of \$250. per day.

Christine Fairweather

F.4 Other

Other

F.4.a Acceptance of Settlement Agreement

BE IT RESOLVED, the Board of Education hereby accepts the Settlement Agreement for Employee #129 (a copy of which will be incorporated by reference into the minutes of this meeting).

Acceptance of Settlement Agreement

_____END OF CONSENT AGENDA_____

Motion by Nearey, seconded by Kubicek to approve the recommendations as stated above .

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

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(G) BOARD ACTION/DISCUSSION ITEMS

Board Action/
Discussion

Motion by Nearey, seconded by Johnson to amend the agenda tabling items G.24 and G.26.

Amendment of
Agenda

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

The Superintendent and the Board of Education President recommend the following items for consent agenda, according to Board Policy: G.1-G.23 and G.25

G.1 APPROVAL OF MINUTES

The Board of Education hereby approves the September 20, 2017 Board of Education meeting minutes.

Approval of
Minutes

G.2 Acceptance of the Claims Audit Reports

BE IT RESOLVED, the Board of Education hereby accepts Claims Audit Report dated 9/22/17 (3), 9/27/17, 10/6/17 (3) and 10/12/17 as submitted by the Claims Auditor.

Claims Audit
Report

G.3 Acceptance of the Extra-Curricular Treasurer’s Reports

BE IT RESOLVED, the Board of Education hereby accepts the July 2017, August 2017 and September 2017 Treasurer’s Reports, as submitted by the Treasurer.

Extra
Curricular
Treasurer’s
Report

G.4 Acceptance of Donation from Catskill Educational Foundation

BE IT RESOLVED, the Board of Education hereby approves the donation of \$550 from Catskill Educational Foundation to Catskill Elementary School for music at the Back to School Barbeque.

Acceptance of
Donation

** Lisa Schlenker and Lenora Freese, Vice President and President of the Catskill Educational Foundation, presented the check to Dr. Cook and gave each Board member a fact sheet about their organization. They stated that the purpose of this donation was to support parental and family involvement in our schools.*

G.5 Declaration of Obsolete/Surplus Books and Equipment

Obsolete/
Surplus Books
and Equipment

WHEREAS, the District owns books and equipment, which are no longer useful or necessary for School District purposes, and are of no value to the School District, as indicated on the 10/5/17 (Van Dyke) list, the 10/13/17 (Jimick) list and the 10/3/17 and 10/4/17 (Clearwater) lists, (attached) and made a part of this resolution,

THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares such books and equipment to be surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

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G.6 Acceptance of Additional Recommendations of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in the 2017-2018 school year.

Acceptance of CPSE/CSE Recommendations

Resolved: That the recommendations of the CSE/CPSE

meetings: 9/15/17, 9/18/17, 9/19/17, 9/22/17, 9/26/17, 9/27/17, 9/28/17, 9/29/17, 10/2/17, 10/5/17, 10/6/17, 10/10/17, 10/12/17

student's #'s: 31003904, 31003225, 31000504, 31000563, 31002695, 31003969, 1001680, 31002431, 31003946, 31003960, 31000510, 31003122, 31003829, 1001716, 31002577, 31000265, 31003486, 3101991, 31000479, 31002539, 31002117, 31002127, 31003988 and 31003989 are approved.

G.7 Acceptance of Section 504 Accommodation Plan

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children with a disabling condition that requires accommodation in 2017-18.

Acceptance of 504 Accommodation Plan

Recommendation: The Superintendent of Schools recommends that the Board of Education accept the recommendations for student's #'s: 1001688, 31001870, 31000638, 31001805, 1001742, 31000680 and 31003152, as presented by the Section 504 Accommodation Committee.

G.8 Approval of FCCLA Leadership Conference Trip , Syracuse, NY

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby grants approval for Kelly Marino and two student members of the FCCLA to attend a Leadership Conference in Syracuse, November 3-5, 2017.

Approval of FCCLA Trip

G.9 Approval of NYSSMA Winter Conference Trip, Rochester, NY

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby grants approval for Michelle Storrs and one student to attend the NYSSMA Winter Conference in Rochester, November 30- December 3, 2017.

Approval of NYSSMA Trip

G.10 Approval of Devereux Foundation Contract

BE IT RESOLVED, that the Board of Education hereby authorizes a contract between Catskill Central School District and Devereux Foundation for students attending during the 2017-18 school year and for the 2017 Summer program.

Approval of Devereux Contract

G.11 Approval of Wildwood School Contract

BE IT RESOLVED, that the Board of Education hereby authorizes a contract between Catskill Central School District and Wildwood School for two students for the 2017-18 school year and four students for the 2017 Summer program.

Approval of Wildwood

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Contract

G.12 Approval of TASC (Test Assessing Secondary Completion) Contract

BE IT RESOLVED, that the Board of Education hereby authorizes a contract between Catskill Central School District and the Columbia Greene Workforce Investment Office for the TASC (GED) Program 2017-18 school year.

Approval of TASC Contract

G.13 Approval of Transportation Contract

BE IT RESOLVED, the Board of Education hereby authorizes a transportation contract between Catskill Central School District and Durham School Services for student transportation to Liberi School in Hudson beginning 9/6/17 and ending 6/30/18 at the rate of \$384.50 per day with a monitor at the rate of \$80. per day.

Approval of Transportation Contracts

G.14 Approval of Transportation Contract

BE IT RESOLVED, the Board of Education hereby authorizes a transportation contract between Catskill Central School District and Coxsackie Transport for student transportation to United Cerebral Palsy of Ulster County beginning 10/2/17 and ending 11/1/17 at the rate of \$380. per day.

Approva

G.15 Approval of Transportation Contract

BE IT RESOLVED, the Board of Education hereby authorizes a transportation contract between Catskill Central School District and Coxsackie Transport for student transportation to St. Colemans in Kingston beginning 9/6/17 and ending 6/30/18 at the rate of \$447. per day with a monitor at the rate of \$80. per day.

G.16 Approval of Transportation Contract

BE IT RESOLVED, the Board of Education hereby authorizes a transportation contract between Catskill Central School District and Coxsackie Transport for student transportation to and from residence in Medusa to CES beginning 9/12/17 and ending 10/12/17 at the rate of \$290. per day.

G.17 Approval of Transportation Contract

BE IT RESOLVED, the Board of Education hereby authorizes a transportation contract between Catskill Central School District and Coxsackie Transport for student transportation to Northeast School beginning 9/6/17 and ending 6/22/18 at the rate of \$360. per day.

G.18 Acceptance of 2016-2017 External Audit Report

BE IT RESOLVED, that the Board of Education hereby accepts the 2016-17 External Audit Report on examination of financial statements by Sickler, Torchia, Allen & Churchill, Certified Public Accountants as attached .

Acceptance of 2016-2017 External Audit Report

G.19 Acceptance of the Office of the New York State Comptroller Report

BE IT RESOLVED, that the Board of Education hereby accepts the Office of the New York State Comptroller Financial Management Report of Examination for the period of July 1, 2015 to March 28, 2017 as attached.

Acceptance of OSC Report

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G.20 Approval to Adopt the District’s 2017-2018 NYS Professional Development Plan

Approval of
2017-18
Professional
Development
Plan

BE IT RESOLVED, the Board of Education hereby adopts the District’s NYS Professional Development Plan for the 2017-2018 school year as recommended by the Superintendent of Schools (a copy of which will be incorporated by reference into the minutes of this meeting); and

BE IT FURTHER RESOLVED that the Superintendent of Schools and Board President shall be authorized to sign the required Statement of Certification on the Board’s behalf.

G.21 Approval of the 2017-2018 Budget Timeline

Approval of
Budget
Timeline

BE IT RESOLVED, the Board of Education hereby approves the 2017-18 Budget Timeline as attached.

G.22 Approval of the Authorization for Use of Contracts Awarded Based Upon Best Value

Authorization
of Best Value
Contracts

BE IT RESOLVED, the Board of Education hereby approves the Authorization for Use of Contracts Awarded Based Upon Best Value WHEREAS;

Section 103 of the General Municipal Law permits the Catskill Central School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the Catskill Central School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities;

WHEREAS;

The Catskill Central School District desires to utilize these contracts or cooperatives for the purpose of fulfilling and executing its respective public governmental purposes, goals, objectives, programs and functions;

NOW, THEREFORE, BE IT RESOLVED,

by the Governing Board of the Catskill Central School District that it is authorized to participate in any cooperative or municipal contract where the contract was awarded to the lowest responsible bidder on the basis of best value consistent with GML 103. And that the School Business official as Purchasing Agent or designee is authorized to register and/or use these contracts as needed to fulfill district objectives, programs and functions.

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G.23 RESOLUTION TO RATIFY THE 2017-2018 DISTRICT TREASURER AGREEMENT

District
Treasurer
Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of the DISTRICT TREASURER Agreement for a one year Agreement, effective July 1, 2017 through June 30, 2018.

TABLED G.24 RESOLUTION TO RATIFY THE 2017-2018 FOOD SERVICE DIRECTOR AGREEMENT

Food Service
Director
Agreement
Tabled

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of the FOOD SERVICE DIRECTOR Agreement for a one year Agreement, effective July 1, 2017 through June 30, 2018.

G.25 RESOLUTION TO RATIFY THE 2017-2018 SECRETARY TO THE SUPERINTENDENT AGREEMENT

Secretary to
the
Superintendent
Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of the SECRETARY TO THE SUPERINTENDENT Agreement for a one year Agreement, effective July 1, 2017 through June 30, 2018.

TABLED G. 26 RESOLUTION TO ABOLISH THE 2007 MANAGEMENT CONFIDENTIAL GUIDELINES

Abolishment
of ManCon
Guidelines

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the Management Confidential employment guidelines dated 2007 in favor of individual agreements for employees not in a bargaining unit effective October 18, 2017.

END OF CONSENT AGENDA

Motion by Nearey, seconded by Johnson to approve the recommendations as stated above .

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

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G. 27 BOARD DISCUSSION N/A

Board Discussion

(H) COMMITTEE AND OTHER REPORTS

Committee and Other Reports

Mr. Jimick reported that a Board meeting date for April 18, 2018 needed to be added to the calendar for the purpose of the adoption of the Property Tax Report Card. Mr. Jimick also reported that a Buildings and Grounds Committee meeting took place at 6 pm, prior to this Board meeting, at which current building conditions were reviewed. Projects were recommended. The recommendation to form a Facilities Planning Task Force and put out an RFP for an architect was also made in preparation for the Capitol Project.

**(I) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS
N/A**

Visitor Recognition

(J) Appointment of District Clerk Pro-Tem

Clerk Pro Tem

BE IT RESOLVED, the Board of Education hereby appoints **Dr. Ronel Cook** as District Clerk Pro Tem for the remainder of this meeting.

Motion by Nearey, seconded by Kubicek to approve the recommendation as stated above.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(K) EXECUTIVE SESSION

Executive Session

The matters leading to the employment of a particular individual(s). No action would be taken upon return.

Motion by Kubicek, seconded by Varone to go in to Executive Session at 8:43 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(L) RETURN TO PUBLIC SESSION

Return To Public Session

Motion by Varone, seconded by Kirch to return to Public Session at 9:16 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

(M) ADJOURNMENT

Adjournment

Motion to Adjourn by Dedrick, seconded by Nearey at 9:17 pm.

Results: Aye 8 Nay 0 Abstain 0 Absent 0 Motion carried.

Board Clerk

Clerk Pro-Tem