

POLICY

2006

Governance & Operations

AGENDA FORMAT

The President of the Board of Education, conferring with the Superintendent of Schools, will arrange the order of items on meeting agendas so that the Board can accomplish its business as expeditiously as possible. The particular order may vary from meeting to meeting in keeping with the business at hand.

The Board will follow the order of business established by the agenda, except as it votes to rearrange the order for the convenience of visitors, individuals appearing before the Board, or to expedite Board business.

Consent Agenda

To make more efficient use of meeting time, the Board authorizes the use of a consent agenda as part of its regular meeting agenda. The consent agenda will condense the routine business of the Board (e.g., approving Board minutes, reviewing monthly expenses, etc.) into either a single motion or several categorical motions such as personnel, receiving the warrants report, Board minutes.

The consent agenda will be prepared by the Superintendent of Schools in consultation with the President and/or the Vice President of the Board.

Individual items on a consent agenda will not be discussed prior to action. However, if any Board member believes that any item on the consent agenda requires discussion that Board member may request that the item be removed from the consent agenda, and the item shall be removed. The removed item shall then move to the regular agenda. All items not removed from the consent agenda will be moved, seconded, and voted upon in either one motion or in several categorical motions without discussion.

Adoption date: July 2003
Revised/Adopted: 12/14/05
Revised/Adopted: 10/11/06