

POLICY

2003

Governance & Operations

POLICY DISSEMINATION

The Board of Education recognizes the need for widespread familiarity with district policies and regulations, and therefore directs the Superintendent of Schools to implement the following:

1. Maintain an updated policy manual that includes appropriate administrative regulations and takes precedence over all previous manuals, and be responsible for its presence at all Board meetings;
2. Issue to each Board member, for the duration of his/her term, a complete and updated policy manual in an appropriate binder;
3. Ensure that personnel are familiar with Board policies and administrative regulations which affect them, directly or indirectly;
4. Disseminate Board policies and manuals to all concerned, as he/she deems appropriate and/or necessary; and
5. Place a copy of the Board policy manual in each school building library (and school building office) and district office to ensure that district policies are available to all employees and the public.

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