
STUDENT PROGRESS REPORTS TO PARENTS

An important aspect of the instructional program of the school is reporting student progress to parents. The goal is to communicate as often as is necessary and as effectively as possible with the parents of each child, and to encourage parents to communicate with the school.

Periodic progress reports of each individual student's academic achievement shall be sent to the student's parents a minimum of four times a year. A progress report should be sent home immediately if at any time the student is in danger of failing course work. Copies of letters sent to parents/guardians relating to a particular situation or problem shall be kept in student folders.

Each student who receives Title I or PSEN services will be monitored and evaluated frequently for academic progress.

The district's formal reporting system includes report cards and/or forms developed by the professional staff and issued periodically, scheduled conferences between parents and teachers, and interim reports issued as needed or required. Parents are urged to visit the school and to confer with guidance counselors and teachers as deemed necessary. They are requested to arrange appointments with the teacher or Guidance Counselor in advance and through the school office.

Staff members are urged to maintain informal contact with parents through telephone calls and notes.

Cross-ref: 1900, Parental Involvement
4710, Grading System

Ref: 34 CFR §200.34(c)(1)(i) (ESEA Title I Program in Local Educational Agencies)
8 NYCRR Part 149, subparts 149-1; 149-3

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