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### **SELECTION OF ARCHITECT OR ENGINEER**

The Board of Education is responsible for employing an architect if a project requires architectural or engineering services. The architect or engineer must be licensed in the State of New York and be familiar with the laws, regulations and procedures relating to school construction.

Pursuant to the General Municipal Law, and in accordance with the district's policy and procedures for competitive bidding, the district will award a contract involving an estimated annual expenditure in excess of \$20,000 to an architect or engineer who submits the lowest responsible bid in response to a public advertisement soliciting formal bids.

Selection of an architect and/or engineer to plan and design a new school building shall be made by the Board only after a careful review of professional qualifications and experience in designing functional school buildings. In addition, the Board will consider and assess the willingness such individual exhibits for working cooperatively with district staff in incorporating approved educational specifications into any architectural and construction plans.

Architects employed by the Board will be expected to plan for simplicity of design; sound economics, including low long-range maintenance costs; efficiency in energy needs; low insurance rates; and high educational utility and flexibility.

Ref: General Municipal Law §§ 102; 103; 104-b; 109-a; 800 et seq.

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