

POLICY

2009

Support Services

FIRST AID

School health personnel are responsible for giving first aid or emergency treatment to all students and staff. When school health personnel determine that a student needs a higher level or medical care than is offered by school health services, the school shall attempt to place the student in the care of parent, guardian, or adult designated by the parent or guardian in such cases, as soon as possible. The school must retain jurisdiction over and responsibility for the student until this has been done. In the case of a member of the staff, the school shall attempt to place the employee in the care of the person designated by such employee for emergency notification.

The school nurse will perform first aid and emergency care in accordance with the school physician's written orders, which will be maintained in the school health office. In the event that the school nurse is not available, the Building Principal will render first aid as necessary or designate a more qualified individual to do so.

The school physician will develop and distribute Medical First Aid standing orders and procedures for the school nurse and/or other personnel to follow in emergencies. The physician will keep these procedures up-to-date, disseminate them to all staff members and incorporate the following requirements:

1. Emergency treatment will not go beyond the Medical First Aid Standing Orders or American Red Cross Responding to Emergency Standards.
2. A master first aid kit shall be kept and properly maintained in each school and each school bus. The transportation contractor will be responsible for maintaining first aid kits on all their vehicles.
3. No medication shall be administered by school personnel unless authorized by the parent/guardian and the student's licensed medical care provider.
4. Parents/guardians shall be asked to sign and submit an emergency medical authorization which shall indicate the procedure they wish the school to follow in the event of a medical emergency involving their child.
5. In all cases where the nature of an illness or an injury appears serious, the parent or guardian will be contacted if possible, and the instructions on the child's emergency card followed. In extreme emergencies, 911 will be called and arrangements may be made for the child's immediate hospitalization whether or not the parent or guardian can be reached. The parents shall bear the responsibility for the costs of medical treatment and hospitalization.
6. In the event that it is necessary for a student to receive hospital care, the district will make arrangements for transportation to the nearest medical facility. School personnel other than the

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school nurse will accompany the student to the hospital in the ambulance and remain there until the parent/guardian arrives.

7. No student in grades K-8 who is ill or injured will be sent home to an unsupervised location; ill or injured students in grades 9-12 will be allowed to return to an unsupervised location only with parental permission if their condition permits.
8. The school nurse will notify the parent/guardian by phone or note on the same day of non-serious illness or injury according to medical orders established by the school physician.

Ref: Education Law §§3023; 3212-a; 6527(4)(a); 6909

Adoption date: July 2003
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