



Catskill Central School District  
Budget Planning for 2023-2024  
Operations & Maintenance  
BOE Meeting: February 15, 2023

# Catskill CSD Budget Planning for 2023-2024

## Review of \$400,000 Bond Purchases

What has been purchased:		What has been NOT YET been purchased:	
Ventrac and attachments	1	Scissor Lift	1
Ariens Snowblowers	2	F450 XL Dump Truck	1
Transit Cargo Van	1	Salt Dog Salters	2
F350 XL Regular Cab	1	Burnisher	1
Single Axel Trailer	1		
Operations Equipment: vaccum, Kaivac, pallet trucks, wet/dry vacs, floor machines, burnisher			

# Catskill CSD Budget Planning for 2023-2024

## Review of Operations & Maintenance Staffing:

Operations Staffing		Maintenance Staffing:	
Head Custodian – 1 District wide			
Assistant to Food Service, Transportation, Facilities - .33			
Custodians	5	Custodians	2
Cleaners	11	Grounds Person	1
Night Shift Supervisor	1	School Building Maintenance	1
OPEN: Cleaner	1	Receiving Clerk	1
		OPEN: Laborer	1

# Catskill CSD Budget Planning for 2023-2024

Account	Description	2022 - 23 Budget	2023 - 24 Proposed Budget	Difference
A 1620.160	Operations Salaries	\$ 939,927	\$ 1,018,347	\$ 78,420
A 1620.163	Operations - Seasonal & Sub Salaries	\$ 15,000	\$ 15,000	\$ -
A 1620.164	Operations - Overtime Salaries	\$ 37,579	\$ 37,579	\$ -
A 1620.200	Operations - Equipment	\$ 12,250	\$ 12,250	\$ -
A 1620.400	Operations - Contractual Expense	\$ 108,000	\$ 258,000	\$ 150,000
A 1620.421	Operations - Fuel Oil	\$ 5,000	\$ 5,000	\$ -
A 1620.422	Operations - Electricity	\$ 288,237	\$ 288,237	\$ -
A 1620.423	Operations - Gas - Heating	\$ 172,755	\$ 172,755	\$ -
A 1620.424	Operations - Regular & Cell Phones	\$ 61,341	\$ 65,841	\$ 4,500
A 1620.425	Operations - Water & Sewer	\$ 17,560	\$ 20,060	\$ 2,500
A 1620.435	Operations - Lease of Property	\$ 5,720	\$ 7,220	\$ 1,500
A 1620.442	Operations - Safety & Security	\$ 40,568	\$ 40,568	\$ -
A 1620.447	Operations - Refuse Removal	\$ 30,438	\$ 45,838	\$ 15,400
A 1620.450	Operations - Materials & Supplies	\$ 100,000	\$ 100,000	\$ -
A 1620.490	Operations - Health & Safety BOCES Svc	\$ 57,961	\$ 59,670	\$ 1,709
	<b>Totals:</b>	\$ 1,892,336	\$ 2,146,365	\$ 254,029
				13.4%

# Catskill CSD Budget Planning for 2023-2024

Account	Description	2022 - 23 Budget	2023 - 24 Proposed Budget	Dollar Change
A 1621.160	Maint Support Salaries	\$ 141,390.00	\$ 288,228.00	\$ 146,838.00
A 1621.164	Maint OT Salaries	\$ 12,459.00	\$ 12,459.00	\$ -
A 1621.200	Maint Equipment	\$ 65,000.00	\$ 25,000.00	\$ (40,000.00)
A 1621.400	Maint Contractual Expense	\$ 236,335.00	\$ 236,335.00	\$ -
A 1621.440	Maint Professional Services	\$ 12,500.00	\$ 12,500.00	\$ -
A 1621.445	Maint Contractor Repairs	\$ 9,777.00	\$ 9,777.00	\$ -
A 1621.446	Maint Contracts	\$ 6,972.00	\$ 15,596.00	\$ 8,624.00
A 1621.447	Maint Snow Removal	\$ 20,000.00	\$ 75,000.00	\$ 55,000.00
A 1621.450	Maint Materials & Supplies	\$ 25,889.00	\$ 25,889.00	\$ -
A 1621.451	Maint Supplies - Heat & Vent	\$ 10,737.00	\$ 22,737.00	\$ 12,000.00
A 1621.452	Maint Supplies - Paint & Glass	\$ 3,845.00	\$ 3,845.00	\$ -
A 1621.453	Maint Supplies - Electrical	\$ 1,868.00	\$ 1,868.00	\$ -
A 1621.454	Maint Supplies - Lumber	\$ 1,250.00	\$ 1,250.00	\$ -
A 1621.455	Maint Supplies - Hardware	\$ 2,201.00	\$ 2,201.00	\$ -
A 1621.456	Maint Supplies - Plumbing	\$ 3,199.00	\$ 3,199.00	\$ -
A 1621.458	Maint Supplies - Grounds	\$ 23,566.00	\$ 23,566.00	\$ -
A 1621.490	Maintenance - BOCES Services	\$ 4,760.00	\$ 4,903.00	\$ 143.00
	<b>Total:</b>	<b>\$ 581,748.00</b>	<b>\$ 764,353.00</b>	<b>\$ 182,605.00</b>
				<b>31%</b>



# Catskill CSD Budget Planning for 2023-2024

## Budget Calendar

- **November 16, 2022:** Budget Calendar presented to Board of Education for approval
- **December 2022:** Budget Discussion at Cabinet
- **January 11, 2023:** Long Range Financial Plan Presentation by district financial advisors
- **January 15, 2023:** Budgets due from Administration
- **January 25, 2023:** Board of Education Meeting: Budget Development Presentation: Tax Cap Information
- **February 8, 2023:** **Board of Education Meeting: Budget Development: CES, MS, CHS**
- **February 15, 2023:** **Board of Education Meeting: DPPS, O & M, Trans, State Aid & Revenue**
- **March 1, 2023:** Submit 2023-2024 calculation of tax levy limit to Office of State Comptroller
- **March 8, 2023:** Board of Education Meeting: Administration's Proposed Budget Presentation
- **March 22, 2023:** Board of Education Meeting: Follow up to Budget Workshop & Presentations
- **March 28 -31, 2023:** **Advertise 1<sup>st</sup> legal notice – 45 days prior to vote**
- **April 4, 2023:** Board of Education Meeting: Budget Workshop; Adopt Budget & Property Tax Report Card (by law must not be later than 4/24 - 4/27/23)
- **April 4 – 24, 2023:** Submit Property Tax Report Card to SED and local newspaper of general circulation (day after BOE adopts)
- **April 21, 2023:** **Last day for Board of Education to adopt 2023 – 2024 budget**
- **April 25, 2023:** Board of Education Regular Meeting
- **April 26, 2023:** *Budget Statement and required attachments available at each building & library*
- **May 3, 2023:** Board of Education Meeting: Legal Budget Hearing
- **May 4 2023:** *Budget Notice must be mailed to eligible voters*
- **May 16, 2023:** Budget Vote